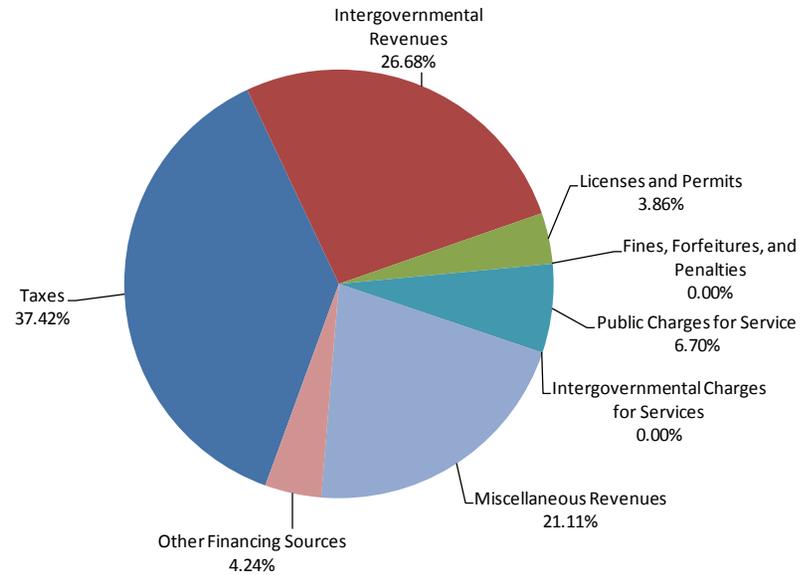
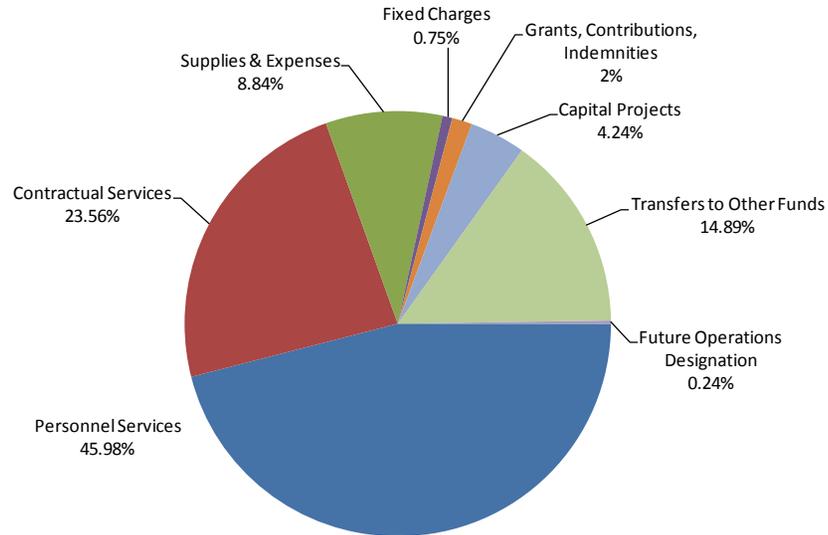


## 2014 REVENUES BY CLASSIFICATION – CONSERVATION AND DEVELOPMENT



	<b>Change from 2013 Modified Budget</b>			
	<b>2013 Modified Budget</b>	<b>2014 Proposed Budget</b>	<b>Amount Change</b>	<b>Percent Change</b>
Taxes	964,350	990,944	26,594	0.00%
Intergovernmental Revenues	435,763	706,552	270,789	62.14%
Licenses and Permits	100,795	102,100	1,305	1.29%
Fines, Forfeitures, and Penalties	-	-	-	0.00%
Public Charges for Services	166,239	177,320	11,081	6.67%
Intergovernmental Charges for Services	-	-	-	0.00%
Miscellaneous Revenues	489,231	559,156	69,925	14.29%
Other Financing Sources	246,697	112,427	(134,270)	-54.43%
<b>Total Revenues</b>	<b>2,403,075</b>	<b>2,648,499</b>	<b>245,424</b>	<b>10.21%</b>

## 2014 EXPENDITURES BY CLASSIFICATION – CONSERVATION AND DEVELOPMENT



	<b>Change from 2013 Modified Budget</b>			
	<b>2013 Modified Budget</b>	<b>2014 Proposed Budget</b>	<b>Amount Change</b>	<b>Percent Change</b>
Personnel Services	1,181,223	1,217,714	36,491	3.09%
Contractual Services	347,210	623,943	276,733	79.70%
Supplies & Expenses	214,529	234,052	19,523	9.10%
Fixed Charges	19,461	19,765	304	1.56%
Debt Service	-	-	-	0.00%
Grants, Contributions, Indemnities	40,000	40,000	-	0.00%
Capital Projects	246,697	112,427	(134,270)	-54.43%
Cost Allocation	-	-	-	0.00%
Transfers to Other Funds	350,296	394,312	44,016	0.00%
Future Operations Designation	3,659	6,286	2,627	71.80%
<b>Total Expenses</b>	<b>2,403,075</b>	<b>2,648,499</b>	<b>245,424</b>	<b>10.21%</b>

## **LAND PRESERVATION FUND**

### **MISSION:**

To set policy and provide policy guidance and legislative oversight for the identification and protection of natural, cultural, historical, and/or agricultural areas in Portage County by prioritizing and recommending to the Park Commission such areas for purchase, lease, and easements.

### **OVERVIEW:**

The Land Preservation Fund was established in October 2003; by County Board resolution after citizens requested the Park Commission to create a funding stream to purchase unique natural areas in Portage County. The resolution established the Land Preservation Fund and set forth the Land Preservation Fund Committee (LPFC).

The committee consists of three County Board Supervisors, one from each the Finance Committee, Park Commission and Planning & Zoning Committee and three citizen members with background and experience in finance, conservation, planning, or agriculture. Staff members from the Parks Department, Planning & Zoning Department and Finance Department assist the LPFC. The LPFC establishes program guidelines and application processes for potential projects to receive land preservation funds.

The resolution also established that excess budgetary funds up to \$100,000 from prior year general government funds would be used to create and maintain the Land Preservation Fund. All projects reviewed by the LPFC must complete an application and contribute a minimum of 25% cash match towards the project to be eligible for funding.

### **ON THE HORIZON:**

Ongoing funding for projects has been a concern, as the LPFC relies annually on the County's surplus from the previous budget year.

**LAND PRESERVATION FUND**

**FINANCIAL SUMMARY**

	2012 Actual	2013 Modified Budget	2013 Projected Budget	2014 Budget	Change from 2013 Modified Budget	
					Amount Change	Percent Change
<b>Revenue</b>						
Taxes	0	0	0	0	0	N/A
Intergovernmental Revenue	0	0	0	0	0	N/A
Licenses and Permits	0	0	0	0	0	N/A
Fines, Forfeits and Penalties	0	0	0	0	0	N/A
Public Charges for Service	0	0	0	0	0	N/A
Intergovernmental Charges for Service	0	0	0	0	0	N/A
Miscellaneous Revenue	250	0	0	0	0	N/A
Other Financing Sources	0	246,697	231,519	112,427	(134,270)	-54.43%
<b>Total Revenue</b>	<b>\$250</b>	<b>\$246,697</b>	<b>\$231,519</b>	<b>\$112,427</b>	<b>(\$134,270)</b>	<b>-54.43%</b>
<b>Expenditures</b>						
Personnel Services	0	0	0	0	0	N/A
Contractual Services	0	0	0	0	0	N/A
Supplies & Expenses	30	0	19	0	0	N/A
Building Materials	0	0	0	0	0	N/A
Fixed Charges	0	0	0	0	0	N/A
Debt Service	0	0	0	0	0	N/A
Grants, Contributions, Indemnities	0	0	0	0	0	N/A
Capital Projects	44,798	246,697	231,500	112,427	(134,270)	-54.43%
Cost Allocations	0	0	0	0	0	N/A
Transfers to Other Funds	0	0	0	0	0	N/A
Future Operations Designations	0	0	0	0	0	N/A
<b>Total Expenditures</b>	<b>\$44,828</b>	<b>\$246,697</b>	<b>\$231,519</b>	<b>\$112,427</b>	<b>(\$134,270)</b>	<b>-54.43%</b>
<b>County Allocation</b>	<b>\$44,578</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>N/A</b>
<b>Addition to (Use of ) Fund Balance</b>	<b>\$55,422</b>					

## **LAND PRESERVATION FUND**

### **FINANCIAL SUMMARY HIGHLIGHTS:**

- There are approved projects estimated in the amount of \$231,500.  
The projects are as follows:

Village of Plover – Worzella Property	\$205,500
Village of Junction City – Mallek Property	\$ 20,000
- Approved projects are estimated to be completed in 2013, and final amounts are contingent on appraisals of the property.
- The remaining funding will be budgeted in 2014; however, no specific projects have been identified by the LPFC for funding. It is not yet known if there will be funds available to increase the funding allocation for 2014, as that will be determined during the year end close out process.

**LAND PRESERVATION FUND**

**CONTRACTED SERVICES**

Type of Services Provided	Annual Cost
None	

**CAPITAL OUTLAY**

Description	Amount
Land Projects – not yet identified	112,427

## **PLANNING & ZONING**

### **MISSION:**

To provide an organization whose overall goals are to positively influence and guide the process of growth and change in Portage County. We will protect and promote the health, safety, and general welfare of all citizens and visitors of Portage County through comprehensive, community-based long range land use planning, combined with professional administration and equitable enforcement of applicable County Codes and Ordinances, and State laws/codes. We strive to provide quality services to the citizens and municipal leaders of Portage County. We advocate for excellence in our built environment, but are rooted in the preservation of our natural resources, and promote environmental protection activities in the County relating to agriculture, soil and water conservation, nonpoint source water pollution control, farmland preservation, erosion control, flood control, and groundwater protection.

### **OVERVIEW:**

The Planning and Zoning Department consists of seven sections: Zoning, Planning, Land Conservation, Geographical Information Systems, On-Site Waste, Water Quality, and Economic Development.

Our office is responsible for overseeing the development and implementation of the County's Comprehensive Plan, review and approval for residential, commercial, and industrial developments in rural areas of Portage County, and creation, implementation, and enforcement of land use tools and land development regulation policies. We also provide support services to local municipal boards, committees, and commissions. Our Department provides a one stop shop for citizens for permits, and development applications, and staff are available to answer questions regarding local, County, State, and Federal regulations.

### **ON THE HORIZON:**

We have a number of major projects that will continue from 2013 into 2014.

- County-Wide Bicycle/Pedestrian Planning for the Rural Portage County and Stevens Point/Plover Urban Area
- County Farmland Preservation Plan Update
- County Groundwater Management Plan Update
- County Comprehensive Plan Update
- Providing Staff Assistance for Comprehensive Plan Updates for the County's 17 Towns, 9 Villages and the City of Stevens Point
- County Private Sewage Ordinance Update
- County Economic Development Discussion
- Review of Construction Projects within the Portage County Business Park, including the Skyward World Headquarters Complex

## PLANNING & ZONING

### FINANCIAL SUMMARY

	2012 Actual	2013	2013	2014 Budget	Change from 2013 Modified Budget	
		Modified Budget	Projected Budget		Amount Change	Percent Change
<b>Revenue</b>						
Taxes	0	0	0	0	0	N/A
Intergovernmental Revenue	429,383	435,763	507,130	706,552	270,789	62.14%
Licenses and Permits	95,719	100,795	73,354	102,100	1,305	1.29%
Fines, Forfeits and Penalties	0	0	0	0	0	N/A
Public Charges for Service	12,918	10,189	8,471	9,382	(807)	-7.92%
Intergovernmental Charges for Service	0	0	0	0	0	N/A
Miscellaneous Revenue	3,313	0	24	0	0	N/A
Other Financing Sources	0	0	0	0	0	N/A
<b>Total Revenue</b>	<b>\$541,333</b>	<b>\$546,747</b>	<b>\$588,979</b>	<b>\$818,034</b>	<b>\$271,287</b>	<b>49.62%</b>
<b>Expenditures</b>						
Personnel Services	1,090,626	1,108,595	1,113,101	1,143,139	34,544	3.12%
Contractual Services	269,488	238,795	338,393	491,739	252,944	105.93%
Supplies & Expenses	89,530	107,486	100,195	114,974	7,488	6.97%
Building Materials	0	0	0	0	0	N/A
Fixed Charges	13,563	13,793	14,031	13,996	203	1.47%
Debt Service	0	0	0	0	0	N/A
Grants, Contributions, Indemnities	5,124	40,000	16,000	40,000	0	0.00%
Capital Projects	0	0	0	0	0	N/A
Cost Allocations	0	0	0	0	0	N/A
Transfers to Other Funds	0	0	0	0	0	N/A
Future Operations Designations	0	2,428	2,528	5,130	2,702	111.29%
<b>Total Expenditures</b>	<b>\$1,468,331</b>	<b>\$1,511,097</b>	<b>\$1,584,248</b>	<b>\$1,808,978</b>	<b>\$297,881</b>	<b>19.71%</b>
<b>County Allocation</b>	<b>\$926,998</b>	<b>\$964,350</b>	<b>\$995,269</b>	<b>\$990,944</b>	<b>\$26,594</b>	<b>2.76%</b>
<b>Addition to (Use of ) Fund Balance</b>	<b>\$5,130</b>					

## **PLANNING & ZONING**

### **FINANCIAL SUMMARY HIGHLIGHTS**

- Intergovernmental revenues increased \$270,789 or 62.14%. The 2014 budget includes Targeted Runoff Management (TRM) program revenues in the amount of \$398,000. The 2013 modified budget did not include TRM program revenues. The 2013 modified budget includes Transportation Enhancement program revenues in the amount of \$134,600 which are not part of the 2014 budget since this project is complete. The 2014 Soil and Water Resource Management Staffing Grant preliminary allocation is approximately \$8,000 more than the 2013 grant funded amount. The net of these revenue changes from 2013 to 2014 is \$271,400.
- Personnel services for 2014 include a reclassification request and review for the Executive Assistant along with an increase for health insurance premiums and the Wisconsin retirement contribution.
- Contractual services increased \$252,944 or 105.93%. The 2014 budget includes Targeted Runoff Management (TRM) program services in the amount of \$398,000. The 2014 budget includes a decrease of \$114,220 for services related to the Transportation Enhancement program. Once again, the 2013 modified budget did not include TRM program revenues and the 2014 does not include any Transportation Enhancement program expenses since this project is complete. The 2014 budget also includes a decrease of \$25,000 in services related the Lake Study program.
- The supplies and expenses increase is due mainly to the Soil and Water Resources Management program.
- Future operations designations increased to account for recurring amounts placed in reserve accounts each year. These lines were

decreased in 2013 due to lack of funding and have been input back into the 2014 budget at their original amount based on the future needs of these reserve accounts.

## PLANNING & ZONING

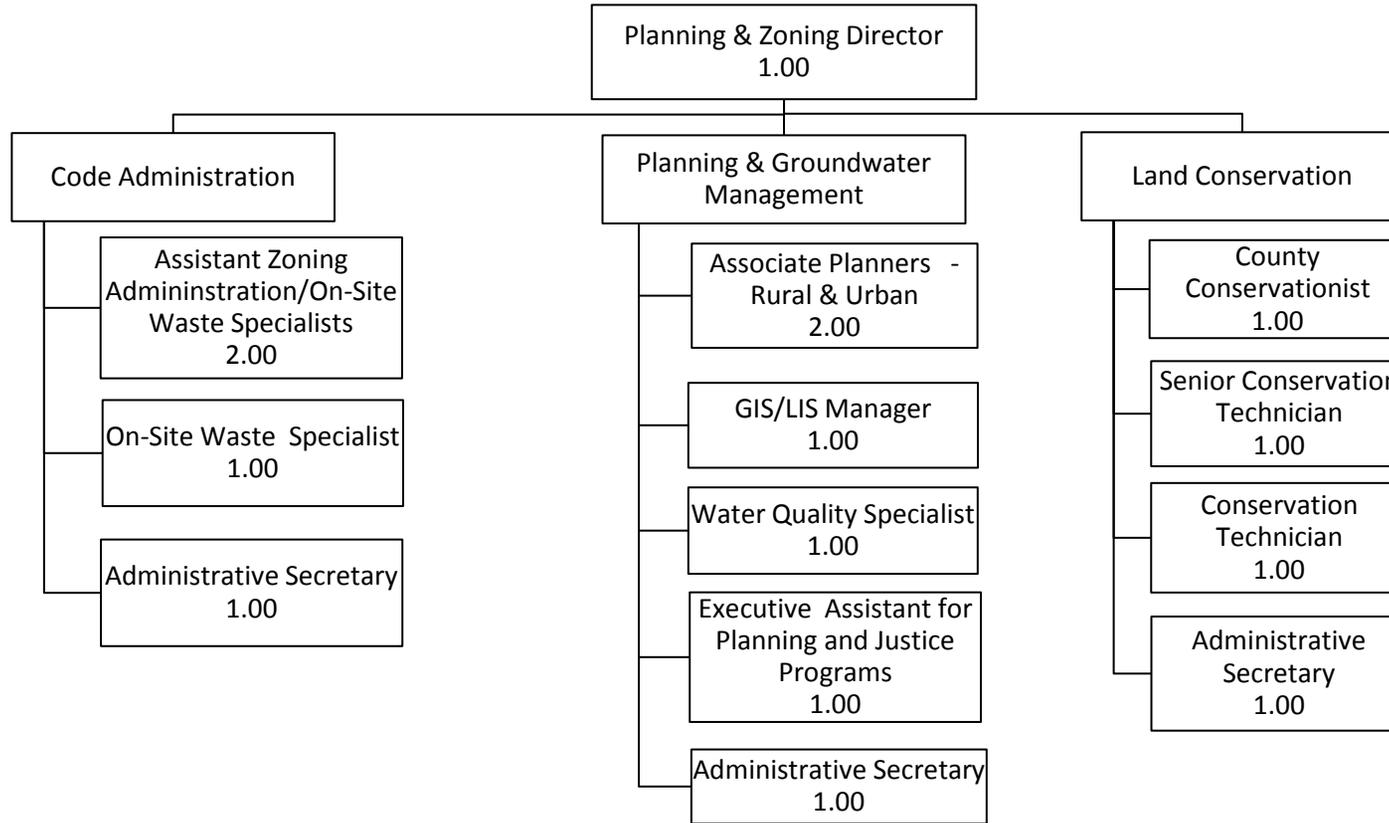
### CONTRACTED SERVICES

Type of Services Provided	Annual Cost
TRM Manure Storage Services	398,000
DNR Lake Management-Lake Restoration	22,000
Wildlife Damage Abatements & Claims Program	20,500
Other Contractual	51,239
<b>Total</b>	<b>491,739</b>

### CAPITAL OUTLAY

Description	Amount
None	

## PLANNING & ZONING



<b>Position Summary (FTE)</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>
Regular Positions	15.00	15.00	15.00
Extra Help	0.00	0.00	0.00
Overtime	0.00	0.00	0.00
<b>Total</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>

\*1.0 FTE is reflected in the CWWP Section. 1.0 FTE is reflected in the Land Records Modernization Section.

## **CENTRAL WI WINDSHED PARTNERSHIP**

### **MISSION:**

The vision of the Central Wisconsin Windshed Partnership Group (CWWP) is to use conservation and preservation methods to control wind erosion on cropland, and to protect farmsteads, residential areas, roads, and highways in Central Wisconsin through the establishment of windbreaks, shelterbelts, and living snow fences. An additional CWWP focus is providing services to develop various wildlife habitats.

### **OVERVIEW:**

The CWWP seeks solutions to wind erosion and wildlife habitat enhancement through implementation of the three following beneficial public services to clients:

#### 1. Windbreak Establishment Service

A full service windbreak planning, planting and three year maintenance program guaranteeing a 95% survival rate is offered to customers in Central Wisconsin. Member counties and Federal programs MAY offer cost sharing up to a rate of 70% of the installation and maintenance costs, and 100% of planning and administration costs for agricultural producers in Adams, Juneau, Portage, Waushara, and Wood Counties.

#### 2. Wildlife Habitat Development

This service is in place to provide and/or improve habitats for a variety of wildlife species. Services such as native grass seedings and wildlife plantings are offered.

#### 3. Information and Education

Provide increased awareness and understanding of the problems caused by wind erosion, and solutions, such as conservation tillage and

windbreak establishment. This will help achieve the vision of the CWWP.

Administration of the CWWP is provided by Portage County, under the direction of the Planning and Zoning Department, Land Conservation Division. To achieve financial sustainability, the CWWP's goal is to plan and establish 15.5 miles of windbreaks and/or living snow fences each year. Revenues from wildlife plantings, seedings, and random tree plantings are in addition to the 15.5 mile goal. Windbreaks are maintained by hand weeding, mowing the sites, and replacing dead or missing plants to encourage maximum growth.

The CWWPs three reserve accounts are:

1. Equipment Replacement - used for purchasing or upgrading equipment and vehicles. (Surplus/deficits are deposited/utilized from this account at year end.)
2. Windbreak Maintenance - used in the event the CWWP dissolves to satisfy the remainder of the three year maintenance obligation.
3. Interest - accrued from money in the Equipment Replacement and Windbreak Maintenance accounts and used in the past for customer incentives, and may be used for revenue shortages, if needed.

### **ON THE HORIZON:**

Striving to achieve the goal of 15.5 miles of windbreaks yearly. Price/fee increases are possible to offset rising expenses.

**CENTRAL WI WINDSHED PARTNERSHIP**

**FINANCIAL SUMMARY**

	<b>2012</b>	<b>Modified</b>	<b>Projected</b>	<b>2014</b>	<b>Amount</b>	<b>Percent</b>
<b>Revenue</b>	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Change</b>	<b>Change</b>
Taxes	0	0	0	0	0	N/A
Intergovernmental Revenue	0	0	0	0	0	N/A
Licenses and Permits	0	0	0	0	0	N/A
Fines, Forfeits and Penalties	0	0	0	0	0	N/A
Public Charges for Service	200,953	156,050	139,608	167,938	11,888	7.62%
Intergovernmental Charges for Service	0	0	0	0	0	N/A
Miscellaneous Revenue	578	200	156	125	(75)	-37.50%
Other Financing Sources	0	0	13,514	0	0	N/A
<b>Total Revenue</b>	<b>\$201,531</b>	<b>\$156,250</b>	<b>\$153,278</b>	<b>\$168,063</b>	<b>\$11,813</b>	<b>7.56%</b>
<b>Expenditures</b>						
Personnel Services	70,972	72,628	72,473	74,575	1,947	2.68%
Contractual Services	47,931	27,797	37,817	45,636	17,839	64.18%
Supplies & Expenses	57,961	50,043	37,287	42,078	(7,965)	-15.92%
Building Materials	0	0	0	0	0	N/A
Fixed Charges	5,397	5,582	5,545	5,649	67	1.20%
Debt Service	0	0	0	0	0	N/A
Grants, Contributions, Indemnities	0	0	0	0	0	N/A
Capital Projects	0	0	0	0	0	N/A
Cost Allocations	0	0	0	0	0	N/A
Transfers to Other Funds	0	0	0	0	0	N/A
Future Operations Designations	0	200	156	125	(75)	-37.50%
<b>Total Expenditures</b>	<b>\$182,261</b>	<b>\$156,250</b>	<b>\$153,278</b>	<b>\$168,063</b>	<b>\$11,813</b>	<b>7.56%</b>
<b>County Allocation</b>	<b>(\$19,270)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>N/A</b>
<b>Addition to (Use of ) Fund Balance</b>	<b>\$19,270</b>					

## **CENTRAL WI WINDSHED PARTNERSHIP**

### **FINANCIAL SUMMARY HIGHLIGHTS**

- Personnel costs increased mainly due to increases in health insurance premiums and retirement contributions.
- Contractual services increased to account for planned consulting services for 2014.
- Supplies and expenses decreased by \$8,000 or 15.92% based on the amount of mulch fabric needed to complete the windbreak miles scheduled for 2014.

**CENTRAL WI WINDSHED PARTNERSHIP**

**CONTRACTED SERVICES**

Type of Services Provided	Annual Cost
Administration Services	4,682
Consulting Services	37,184
Other Contractual	3,770
<b>Total</b>	<b>33,781</b>

**CAPITAL OUTLAY**

Description	Amount
None	

**CENTRAL WISCONSIN WINDSHED PARTNERSHIP**

Windshed Partners  
Manager  
1.00

<b>Position Summary (FTE)</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>
Regular Positions	1.00	1.00	1.00
Extra Help	0.00	0.00	0.00
Overtime	0.00	0.00	0.00
<b>Total</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

## **COMMUNITY DEVELOPMENT BLOCK GRANT**

### **MISSION:**

To develop a successful housing rehabilitation/revolving loan fund program for low-and-moderate income (LMI) owner-occupied/renter-occupied homes, and direct assistance to LMI households to facilitate homeownership.

### **OVERVIEW:**

Wisconsin Community Development Block Grant-Housing Program (CDBG-Housing) funding became available in 2007, through a grant to Portage County from the United States Department of Housing and Urban Development (HUD), which passed through the State of Wisconsin Department of Commerce (now Department of Administration).

Portage County's participation in CDBG-Housing will create a revolving loan fund to assist eligible residents with qualified projects, which include, but are not limited to: 1. deferred payment housing rehabilitation loans; 2. low-interest rehabilitation loans; 3. sewer and water laterals; 4. well and septic systems; 5. neighborhood code enforcement activities; and 6. hazard mitigation such as flood proofing and/or "safe rooms" for tornadoes or other severe storms.

Funds for rehabilitation of LMI owner-occupied units will be 0% deferred payment loans. Owners must have incomes at or below LMI income levels established by HUD. Rehabilitation of LMI renter-occupied units will be 0%, regular, monthly installment loans. These units must be rented to LMI households for the term of the loan or five years, whichever is less. Funds may also be used for closing costs and up to 50% of a reasonable down payment for the purchase of a home by an LMI household utilizing a 0% deferred payment program. All homebuyers must receive pre-purchase

homebuyer education and contribute \$1,000 toward the purchase of a home.

In October 2007, Portage County contracted with CAP Services to administer its CDBG-Housing Program. This contractual agreement remains in place today.

### **ON THE HORIZON:**

Portage County recently joined a regional housing program effort, the Central Housing Consortium. The regional effort will include only "new" money coming into the Wisconsin Department of Administration from HUD to be awarded to various established housing regions across the State of Wisconsin. As with Portage County's established program, once this new regional program makes loans and repayment begins, those repaid funds will revolve out to other eligible applicants.

This regional effort does not include the transfer of funds currently available in established Housing Programs, such as the one Portage County established in 2007. At this time, those funds will remain segregated from the regional group and will continue to be administered by CAP Services through contract with Portage County.

If an eligible applicant comes forward for funds, Portage County's established program dollars available will be utilized first, with the remainder coming from the regional group's funds. This will allow all CDBG-Housing Programs to continue to grow and revolve dollars back into the County. At this time, Portage County's 2007 CDBG-Housing Program will remain available to those meeting eligibility criteria in need of a loan.

**COMMUNITY DEVELOPMENT BLOCK GRANT**

**FINANCIAL SUMMARY**

	2012	2013	2013	2014	Change from 2013	
	Actual	Modified	Projected	Budget	Modified Budget	
Revenue		Budget	Budget		Amount	Percent
					Change	Change
Taxes	0	0	0	0	0	N/A
Intergovernmental Revenue	0	0	0	0	0	N/A
Licenses and Permits	0	0	0	0	0	N/A
Fines, Forfeits and Penalties	0	0	0	0	0	N/A
Public Charges for Service	0	0	0	0	0	N/A
Intergovernmental Charges for Service	0	0	0	0	0	N/A
Miscellaneous Revenue	561	961	961	961	0	0.00%
Other Financing Sources	0	0	0	0	0	N/A
<b>Total Revenue</b>	<b>\$561</b>	<b>\$961</b>	<b>\$961</b>	<b>\$961</b>	<b>\$0</b>	<b>0.00%</b>
<b>Expenditures</b>						
Personnel Services	0	0	0	0	0	N/A
Contractual Services	0	0	0	0	0	N/A
Supplies & Expenses	0	0	0	0	0	N/A
Building Materials	0	0	0	0	0	N/A
Fixed Charges	0	0	0	0	0	N/A
Debt Service	0	0	0	0	0	N/A
Grants, Contributions, Indemnities	0	0	0	0	0	N/A
Capital Projects	0	0	0	0	0	N/A
Cost Allocations	0	0	0	0	0	N/A
Transfers to Other Funds	0	0	0	0	0	N/A
Future Operations Designations	0	961	961	961	0	0.00%
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$961</b>	<b>\$961</b>	<b>\$961</b>	<b>\$0</b>	<b>0.00%</b>
<b>County Allocation</b>	<b>(\$561)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>N/A</b>

## **COMMUNITY DEVELOPMENT BLOCK GRANT**

### **FINANCIAL SUMMARY HIGHLIGHTS:**

- The Portage County CDBG-Housing Program is viable and strong.
- There is a waiting list for those seeking funds. As loans are repaid, the money will revolve out to eligible applicants.

## **REDRLF**

### **MISSION:**

To assist with the growth of business development in rural Portage County through a Rural Economic Development Revolving Loan Fund (REDRLF) process. As money loaned is repaid, those funds will be placed into a Revolving Loan Fund for distribution back out to additional businesses that have loan needs.

### **OVERVIEW:**

In 2002, through an earmark from the former United States Representative Dave Obey, the United States Small Business Administration authorized a one-time grant to Portage County in the amount of \$150,000 to be used towards economic development. Loans would be made to eligible businesses to:

1. provide financing to new/expanding businesses that anticipate high growth as a result of receiving funds;
2. encourage creation/retention of permanent jobs;
3. encourage leveraging of new private investment into rural Portage County;
4. to perpetuate a positive and proactive business climate;
5. to implement Portage County's economic goals and objectives;
6. to maintain and promote a diverse mix of employment opportunities;
7. to encourage development and use of modern technology; and
8. to work in partnership with lenders to address the needs of rural Portage County businesses.

In 2007, a loan in the amount of \$145,000 was approved for one applicant, who became unable to repay the loan in 2008 and ultimately filed bankruptcy leaving the loan in permanent default. NOTE: Grant award was \$150,000, minus a \$5,000 administration fee, equals an available \$145,000.

The REDRLF account balance as of June 28, 2013, is \$45,790.42.

### **ON THE HORIZON:**

Portage County joined the Central Wisconsin Economic Development (CWED) regional revolving loan fund program in 2008, as authorized by the Portage County Board of Supervisors. Regionalization of Portage County's Revolving Loan Funds resulted in loan documentation and funds being transferred into this regional fund to be administered by a third party. Funds transferred into CWED came from loans repaid to Portage County originating from the State of Wisconsin Department of Commerce's Community Development Block Grant-Economic Development Program.

Whereas, REDRLF money originated from the Federal Government through the Small Business Administration, not the State of Wisconsin, and therefore, are segregated from the funds transferred to CWED. REDRLF dollars continue to reside in Portage County's budget earning interest monthly.

There may be a possibility of authorizing transfer of REDRLF funds to the CWED Program. It is envisioned the approval process for this to happen, would involve collaboration/cooperation between CWED, Portage County, and the State of Wisconsin Economic Development Corporation. If Portage County is interested in pursuing this possibility, research and contacts would need to begin.

If this transfer does not take place, REDRLF dollars will continue to remain available to loan to a rural business in Portage County. Recognizing the small amount of funds available (approximately \$45,000), it may continue to be difficult to find a business seeking this small of a loan amount; therefore, resulting in an ongoing stagnant REDRLF program.

**REDRLF****FINANCIAL SUMMARY**

	2012 Actual	2013 Modified Budget	2013 Projected Budget	2014 Budget	Change from 2013 Modified Budget	
					Amount Change	Percent Change
<b>Revenue</b>						
Taxes	0	0	0	0	0	N/A
Intergovernmental Revenue	0	0	0	0	0	N/A
Licenses and Permits	0	0	0	0	0	N/A
Fines, Forefeits and Penalties	0	0	0	0	0	N/A
Public Charges for Service	0	0	0	0	0	N/A
Intergovernmental Charges for Service	0	0	0	0	0	N/A
Miscellaneous Revenue	69	70	68	70	0	0.00%
Other Financing Sources	0	0	0	0	0	N/A
<b>Total Revenue</b>	<b>\$69</b>	<b>\$70</b>	<b>\$68</b>	<b>\$70</b>	<b>\$0</b>	<b>0.00%</b>
<b>Expenditures</b>						
Personnel Services	0	0	0	0	0	N/A
Contractual Services	0	0	0	0	0	N/A
Supplies & Expenses	0	0	0	0	0	N/A
Building Materials	0	0	0	0	0	N/A
Fixed Charges	0	0	0	0	0	N/A
Debt Service	0	0	0	0	0	N/A
Grants, Contributions, Indemnities	0	0	0	0	0	N/A
Capital Projects	0	0	0	0	0	N/A
Cost Allocations	0	0	0	0	0	N/A
Transfers to Other Funds	0	0	0	0	0	N/A
Future Operations Designations	0	70	68	70	0	0.00%
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$70</b>	<b>\$68</b>	<b>\$70</b>	<b>\$0</b>	<b>0.00%</b>
<b>County Allocation</b>	<b>(\$69)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>N/A</b>

## **REDRLF**

### **FINANCIAL SUMMARY HIGHLIGHTS:**

- REDRLF dollars of approximately \$45,790.42 continue to reside in Portage County's budget earning interest monthly.

## **BUSINESS PARK**

### **MISSION:**

To create a centralized location for new quality, upscale business and industrial development over a 30-year period, which will provide for the creation of family-supporting jobs, provide economies of scale for business operations, and bring increased structure and value to the overall Portage County economy.

### **OVERVIEW:**

The Portage County Business Park was developed by the Portage County Planning and Zoning Department through funding and approvals granted by the Portage County Board of Supervisors. The Park provides a 420 acre quality building environment for industrial, interchange commercial, and professional office development. The quality of the development environment is enhanced by Deed Restrictions and Protective Covenants enforced by the County and attractive County owned and maintained landscape and waterscape features strategically located within the Park and at Park entrances. The Park is served with sanitary sewer, water, curb, gutter, natural gas, and fiber optic communications.

The first sale of the land was made in 1997 before the Park construction was completed, and a total of 240 acres of land have been sold as of October 2013, with approximately 96 acres of development acreage remaining to be sold, consisting of:

- Large Scale Rail Industrial 22 acres
- Medium/Large Scale Industrial 33 acres
- Highway Office 22 acres
- Office/Light Industrial 3.5 acres
- Business/Professional Offices 7.5 acres
- Small Office Development (Oakwood Center) 7.5 acres

The Planning and Zoning Department, through the Director, Executive Assistant, and Associate Planners, is responsible for administering Deed Restrictions and Protective Covenants that regulate development within the Park. This includes oversight of land sales, review and approval of development proposals, and Deed Restriction enforcement. The Planning and Zoning Department works closely with the Corporation Counsel's office to accomplish these tasks.

Revenues include proceeds from land sales, and payments made by property owners within the Park to offset annual maintenance and upkeep costs. Expenses include maintenance and upkeep costs and debt service payment.

### **ON THE HORIZON:**

- Construction of the new Skyward Inc. Headquarters Building

## **BUSINESS PARK**

### **FINANCIAL SUMMARY**

	<b>2012</b>	<b>2013</b>	<b>2013</b>		<b>Change from 2013</b>	
	<b>Actual</b>	<b>Modified</b>	<b>Projected</b>	<b>2014</b>	<b>Modified Budget</b>	
<b>Revenue</b>		<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Amount</b>	<b>Percent</b>
					<b>Change</b>	<b>Change</b>
Taxes	0	0	0	0	0	N/A
Intergovernmental Revenue	0	0	0	0	0	N/A
Licenses and Permits	0	0	0	0	0	N/A
Fines, Forfeits and Penalties	0	0	0	0	0	N/A
Public Charges for Service	0	0	0	0	0	N/A
Intergovernmental Charges for Service	0	0	0	0	0	N/A
Miscellaneous Revenue	56,149	488,000	2,550,000	558,000	70,000	14.34%
Other Financing Sources	0	0	0	0	0	N/A
<b>Total Revenue</b>	<b>\$56,149</b>	<b>\$488,000</b>	<b>\$2,550,000</b>	<b>\$558,000</b>	<b>\$70,000</b>	<b>14.34%</b>
<b>Expenditures</b>						
Personnel Services	0	0	0	0	0	N/A
Contractual Services	36,889	80,618	255,038	86,568	5,950	7.38%
Supplies & Expenses	73,524	57,000	77,000	77,000	20,000	35.09%
Building Materials	0	0	0	0	0	N/A
Fixed Charges	84	86	105	120	34	39.53%
Debt Service	0	0	0	0	0	N/A
Grants, Contributions, Indemnities	0	0	0	0	0	N/A
Capital Projects	0	0	0	0	0	N/A
Cost Allocations	0	0	0	0	0	N/A
Transfers to Other Funds	385,947	350,296	350,296	394,312	44,016	12.57%
Future Operations Designations	0	0	1,867,561	0	0	N/A
<b>Total Expenditures</b>	<b>\$496,444</b>	<b>\$488,000</b>	<b>\$2,550,000</b>	<b>\$558,000</b>	<b>\$70,000</b>	<b>14.34%</b>
<b>County Allocation</b>	<b>\$440,295</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>N/A</b>
<b>Addition to (Use of ) Fund Balance</b>	<b>(\$440,295)</b>					

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## **BUSINESS PARK**

### **FINANCIAL SUMMARY**

	<b>2012</b>	<b>2013</b>	<b>2013</b>		<b>Change from 2013</b>	
	<b>Actual</b>	<b>Modified</b>	<b>Projected</b>	<b>2014</b>	<b>Modified Budget</b>	
<b>Revenue</b>		<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Amount</b>	<b>Percent</b>
					<b>Change</b>	<b>Change</b>
Taxes	0	0	0	0	0	N/A
Intergovernmental Revenue	0	0	0	0	0	N/A
Licenses and Permits	0	0	0	0	0	N/A
Fines, Forfeits and Penalties	0	0	0	0	0	N/A
Public Charges for Service	0	0	0	0	0	N/A
Intergovernmental Charges for Service	0	0	0	0	0	N/A
Miscellaneous Revenue	56,149	488,000	2,550,000	558,000	70,000	14.34%
Other Financing Sources	0	0	0	0	0	N/A
<b>Total Revenue</b>	<b>\$56,149</b>	<b>\$488,000</b>	<b>\$2,550,000</b>	<b>\$558,000</b>	<b>\$70,000</b>	<b>14.34%</b>
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<b>County Allocation</b>	<b>\$440,295</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>N/A</b>
<b>Addition to (Use of ) Fund Balance</b>	<b>(\$440,295)</b>					

## **BUSINESS PARK**

### **FINANCIAL SUMMARY HIGHLIGHTS:**

- Land sales are estimated at an increase based on the original schedule for land sales.
- Contractual services increased for anticipated commission on sales based on anticipated sales.
- Supplies and expenses is anticipated to increase based on anticipated grounds maintenance expense.

**BUSINESS PARK**

**CONTRACTED SERVICES**

Type of Services Provided	Annual Cost
Sales commissions	44,030
Other Contractual	42,538
Total	86,568

**CAPITAL OUTLAY**

Description	Amount
None	