

Portage County Public Safety/Emergency Management Committee Meeting Minutes

7:00 a.m. on May 28, 2014

Portage County Law Enforcement Center – Training Room

Members Present: Chairman Dan Dobratz
Member Dale O'Brien
Member James Zdroik
Member Bo DeDeker
Member Don Jankowski

Others Present: Chief Deputy Daniel Kontos, Portage County Sheriff's Office
Captain Cory Nelson, Portage County Sheriff's Office
Richard Bolder, Juvenile Detention Superintendent
Karen Moran, Portage County Sheriff's Office
Sergeant Kevin Sorenson, Portage County Sheriff's Office
O. Philip Idsvoog, County Board Chair
Patty Dreier, County Executive
Shirley Simonis, County Clerk for Portage County
Joe Gemza, Stevens Point Fire Department
Paul Baker, Portage County Emergency Management Director
Matt Dykstra, Deputy Emergency Management Director
Shirley Simonis, County Clerk
Ellie Jackson, Midwest Renewable Energy Association
Allison Lindquist, Midwest Renewable Energy Association

The meeting was called to order by Chairman Dobratz at 7:00 a.m.

Approval of Minutes

Motion by Zdroik/Jankowski to approve the Public Safety/Emergency Management Committee Meeting Minutes dated April 30, 2014. Motion carried.

Correspondence: None.

Voucher Reports, Purchasing Authorizations & Pre-Authorization Reports and Procurement Card Reports

Motion by Zdroik/O'Brien to show the vouchers as reviewed. Motion carried.

Emergency Management/EMS – Monthly Activity Report & Correspondence

Dykstra introduced Paul Baker as Portage County's new Emergency Management Director. Dykstra advised the committee Emergency Management is working on an East Region mass fatality plan, as well as a County mass fatality plan. They are also scheduling off-site visits for the LEPC for hazardous materials.

Motion by O'Brien/Jankowski to place the report on file. Motion carried unanimously.

Sheriff's Office:

Jail Activities:

Captain Nelson referred the committee to the following reports included in the meeting packet:

- ▶ *Monthly Jail Report for April 2014*
- ▶ *Home Detention Statistics for April 2014*

Today, there are 67 inmates in house in the adult jail, 35 inmates in the Waupaca County Jail, seven on Home Detention Program (HDP) and four youth in Juvenile Detention.

Interviews are being conducted today to establish a Corrections Officer eligibility list. Three to four vacancies will need to be filled.

Of the four most recent new hires as Corrections Officers, three are now on solo duty and completed Basic Jail Officer training at Mid-State and the other is finishing his FTO process and is expected to complete his training early.

Advanced Correctional Healthcare started providing medical services and fulfillment of prescription drugs for inmates on May 12, 2014. Captain Nelson indicated there have been very few startup issues.

Operations Activities:

Interviews were conducted to establish a Communications Technician eligibility list. The Sheriff's Office's two newest deputies have been certified for solo duty and Patrol is now completely staffed. The simulcast project is progressing as planned and our newest K-9 Officer, Lady, and Deputy White are back from training and out on patrol.

Administration Activities:

Chief Deputy Kontos advised the committee their officer who was involved in an off duty shooting is on paid administrative leave. Both the Wisconsin Department of Criminal Investigations (DCI) and the Sheriff's Office are completing their investigations. The Sheriff will determine when the deputy can return to duty. This will be coordinated with Human Resources and Corporation Counsel.

Motion by O'Brien/Jankowski to place the reports on file. Motion carried unanimously.

Coroner's Office Activity Report: None.

Public Notice

Chairman Dobratz read the Public Notice.

DISCUSSION WITH POSSIBLE ACTION:

Approval of Midwest Renewable Energy Association (MREA) Large Assembly Application

Motion by O'Brien/DeDeker to approve the Midwest Renewal Energy Association Large Assembly Application. Motion carried unanimously.

Adjournment

The next regular meeting of the Public Safety/Emergency Management Committee is scheduled for June 25, 2014, at 7:30 a.m. in the Law Enforcement Center Training Room. Motion by O'Brien/DeDeker to adjourn the meeting at 7:15 a.m. Motion carried.

Respectfully submitted,

/s/

Karen M. Moran
Recording Secretary