

Portage County Public Safety/Emergency Management Committee Meeting Minutes

7:00 a.m. on October 22, 2014

Portage County Law Enforcement Center – Training Room

Members Present: Chairman Dan Dobratz  
Member Don Jankowski  
Member Dale O'Brien  
Member Bo DeDeker

Members Excused: Member James Zdroik

Others Present: Sheriff John Charewicz  
Chief Deputy Dan Kontos, Portage County Sheriff's Office  
Captain Dale O'Kray, Portage County Sheriff's Office  
Captain Cory Nelson, Portage County Sheriff's Office  
Lt. Steve Retzki, Portage County Sheriff's Office  
Richard Bolder, Juvenile Detention Superintendent  
Sergeant Mike Lukas, Portage County Sheriff's Office  
Karen Moran, Portage County Sheriff's Office  
Paul Baker, Portage County Emergency Management Director  
O. Philip Idsvoog, County Board Chair  
Patty Dreier, Portage County Executive  
Joe Gemza, Chief, Portage County Ambulance  
Sari Lesk, Stevens Point Journal.

The meeting was called to order by Chairman Dobratz at 7:00 a.m. Committee member James Zdroik was excused.

**Approval of Minutes**

Motion by Jankowski/O'Brien to approve the Public Safety/Emergency Management Committee Meeting Minutes dated September 24, 2014. Motion carried unanimously.

**Correspondence:** None.

**Voucher Reports, Purchasing Authorizations & Pre-Authorization Reports and Procurement Card Reports**

Motion by O'Brien/Jankowski to place the vouchers on file. Motion carried unanimously.

**Emergency Management/EMS – Monthly Activity Report & Correspondence**

Baker reviewed his October 2014 Monthly Activity Report. He also discussed questions his department has been receiving regarding ebola and preparations that have been made should we encounter this in Portage County. Motion by O'Brien/Jankowski to place the report on file. Motion carried.

**Sheriff's Office:**

**Jail Activities:**

Captain Nelson referred the committee to the following reports provided to them:

- ▶ *Monthly Jail Report for September 2014*
- ▶ *Home Detention Statistics for September 2014*

Captain Nelson advised committee members there were two days in September where the Jail incurred a high population of 136 inmates. There were nine eligible for Home Detention Program, six went out one tested positive for drugs at booking and two had Immigration and Naturalization Services (INS) holds on them.

Corrections Officer Sara Denissen gave her resignation effective November 4, 2014. Interviews are scheduled to be conducted for the Corrections Officer eligibility list on November 12 and 19, 2014. Potential new hire Seth Winker is scheduled to start as a Corrections Officer on November 4, 2014, pending successful completion of his pre-employment conditions.

The Jail received the Department of Corrections Administrative Review regarding the suicide in the Jail in July:

“By all accounts, reports, jail documents, jail video and interviews, jail staff acted in a prompt and professional manner in their attempted lifesaving measures upon the discovery of Mr. Flores Aca. Their actions demonstrated a working knowledge of facility policy when addressing and responding to a crisis situation within the facility.”

Today, there are 68 inmates in-house, 52 shipped and nine out on Home Detention Program. As of today's date, the Sheriff's Office is \$76,000 over on their shipping budget. If November and December come in at the minimum, this number could hit \$100,000.

**Operations Activities:**

Eligibility Lists are being created for Deputies and Communication Technicians. We plan to hire one deputy due to the election for Sheriff.

**Administration Activities:**

None.

Motion by O'Brien/Jankowski to place the reports on file. Motion carried unanimously.

**Coroner's Office Activity Report:** None.

**Public Notice:** Chairman Dobratz read the Public Notice. No members of the public were present, except for Sari Lesk of the Stevens Point Journal.

**DISCUSSION ONLY:**

**Request to Fill Vacant Sergeant Position**

With the impending elections approaching and the anticipated vacancy created by Sgt Mike Lukas' election, a request to fill his vacant position was posted. Dependent upon the election results, the Court Services Sergeant position will be filled and then there will be a promotion to Patrol Sergeant.

**DISCUSSION WITH POSSIBLE ACTION:**

**Resolution Amending Ordinance 4.9, Animal Control; Increasing Penalties for Dog Bites or Damage**

Motion by Jankowski/DeDeker to accept changes to Ordinance 4.9, Animal Control, as proposed. Motion carried unanimously.

**Adjournment**

The next regular meeting of the Public Safety/Emergency Management Committee is scheduled for November 26, 2014, at 7:00 a.m. in the Law Enforcement Center Training Room.

Motion by O'Brien/Jankowski to adjourn the meeting at 7:25 a.m. Motion carried unanimously.

Respectfully submitted,

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Karen M. Moran  
Recording Secretary