

Portage County Public Safety/Emergency Management Committee Meeting Minutes

7:00 a.m. on November 26, 2014

Portage County Law Enforcement Center – Training Room

Members Present: Chairman Dan Dobratz
Member Don Jankowski
Member Dale O'Brien
Member Bo DeDeker
Member James Zdroik

Others Present: Chief Deputy Dan Kontos, Portage County Sheriff's Office
Captain Dale O'Kray, Portage County Sheriff's Office
Denise Schultz, Portage County Sheriff's Office
Karen Ryun, Portage County Sheriff's Office
O. Philip Idsvoog, County Board Chair
Patty Dreier, Portage County Executive
Jami Gebert, Portage County Executive Administrative Assistant
Matt Dykstra, Deputy Emergency Management Director
Michael J. McKenna, Portage County Corporation Counsel

The meeting was called to order by Chairman Dobratz at 7:00 a.m.

Approval of Minutes

Motion by O'Brien/DeDeker to approve the Public Safety/Emergency Management Committee Meeting Minutes dated October 22, 2014. Motion carried unanimously.

Correspondence: O'Brien received complaints about trains blocking roads on Hwy 54. CN railroad is doing infrastructure improvements which is causing trains to be stopped until they can proceed through the limited tracks that are open. The Sheriff's Office is issuing citations against CN. All complaints should be called in to the Sheriff's Office communication center.

Voucher Reports, Purchasing Authorizations & Pre-Authorization Reports and Procurement Card Reports

Motion by Zdroik/Jankowski to place the vouchers on file. Motion carried unanimously.

Emergency Management/EMS – Monthly Activity Report & Correspondence

County Executive Dreier advised the committee Paul Baker is no longer employed with the County and Matt Dykstra will be the temporary Emergency Management Director until a replacement can be hired. An assessment of the position will be conducted as neighboring counties pay \$10,000 per year more than neighboring counties for this same position.

Dykstra reviewed the monthly activity report and advised meetings are planned regarding ebola issues, Winter Weather Awareness Week activities took place last week, and a hazmat exercise is being planned with Waupaca County. He is also working on a Request for Proposal for an Emergency Notification system.

Motion by Jankowski/O'Brien to place the report on file. Motion carried unanimously.

Sheriff's Office:

Jail Activities:

The following reports were provided in the packets:

- ▶ *Monthly Jail Report for October 2014*
- ▶ *Home Detention Statistics for October 2014*

The current jail population is 114; there are 27 on huber, nine on home detention and juvenile detention has four youths on board.

Operations Activities:

A dispatch eligibility list was established and two persons passed the test. Deputy interviews were conducted; five are being background checked for an opening the first of the year.

Administration Activities:

We received notification of an Alcohol patrol grant but we have to work with Village of Plover and City of Stevens Point on a grant together. The grant does not pay quite as many expenses as before, but it does pay about 90% of expenses. This will be on the agenda next month.

There was a request made by the Executive Operations committee to provide additional security at the County Board meetings. Public Safety/Emergency Management Committee should bring forth some recommendations to the Executive Operations Committee. The immediate concern is whether or not there should be security at the County Board meetings, whether the wand should be used to check people before the county board meeting and whether there is another exit out of the county board meeting room other than the way in to the room. This will be placed on next month's meeting agenda.

Motion by Zdroik/O'Brien to place the reports on file and add an item to the December agenda to discuss security for county board meetings. Motion carried unanimously.

Coroner's Office Activity Report: None.

Public Notice: Chairman Dobratz read the Public Notice. No members of the public were present.

DISCUSSION ONLY:

Request to Fill Vacant Corrections Officers Positions

The Human Resources Committee approved one of our Corrections Officer to be on leave; his medical condition does not allow him to return, so we have a vacant position to fill. This is informational only for the committee.

DISCUSSION WITH POSSIBLE ACTION:

Resolution Amending Ordinance 2.23, Regulation of Pawnbrokers; Making Updates, Improving Consistency, and Other Technical Changes

Motion by Jankowski/DeDeker to approve changes as proposed. Motion carried unanimously.

Continued Use of Tablets for Meeting Packets by Public Safety/Emergency Management Committee

The committee agreed to continue using the tablets but asked for research to see if packets could be placed in a secured area on the County's Sharepoint for access rather than mailing micro SD chips with the information. No action taken.

Contract for Emergency Notification System (CodeRed)

Schultz and Dykstra discussed the systems being considered; new systems allow for sending messages out in Spanish or Hmong and costs have decreased. Hopefully, a recommended contract will be brought forward at the next meeting to this committee. Chair Dobratz recommended a press release on this project.

Contract to Upgrade the 2006 ESCI Master Plan for a Study of the Portage County Emergency Medical Services (EMS) System

Motion by Jankowski/O'Brien to approve the contract to upgrade the 2006 ESCI Master Plan for a study of the Portage County Emergency Medical Services (EMS) System contingent upon the Village of Plover, the City of Stevens Point and Portage County each paying one-third of the cost. Motion carried unanimously.

Adjournment

The next regular meeting of the Public Safety/Emergency Management Committee is scheduled for December 17, 2014, at 7:00 a.m. in the Law Enforcement Center Training Room.

Motion by O'Brien/DeDeker to adjourn the meeting at 7:50 a.m. Motion carried unanimously.

Respectfully submitted,

/s/

Karen M. Ryun
Recording Secretary