

Portage County Public Safety/Emergency Management Committee Meeting Minutes

7:00 a.m. on December 17, 2014

Portage County Law Enforcement Center – Training Room

Members Present: Chairman Dan Dobratz
Member Don Jankowski
Member Dale O'Brien
Member Bo DeDeker
Member James Zdroik

Others Present: Sheriff John E. Charewicz
Chief Deputy Dan Kontos, Portage County Sheriff's Office
Captain Dale O'Kray, Portage County Sheriff's Office
Captain Cory Nelson, Portage County Sheriff's Office
Rocky Bolder, Juvenile Detention Superintendent
Lieutenant Steve Retzki, Portage County Sheriff's Office
Sergeant Mike Lukas, Portage County Sheriff's Office
Sergeant Jacob Wills, Portage County Sheriff's Office
Denise Schultz, Portage County Sheriff's Office
Karen Moran, Portage County Sheriff's Office
O. Philip Idsvoog, County Board Chair
Jennie Jossie, Portage County Finance Director
Jami Gebert, Portage County Executive Administrative Assistant
Matt Dykstra, Deputy Emergency Management Director
Michael J. McKenna, Portage County Corporation Counsel
Brandi Makuski, Stevens Point

The meeting was called to order by Chairman Dobratz at 7:00 a.m.

Approval of Minutes

Motion by O'Brien/Zdroik to approve the Public Safety/Emergency Management Committee Meeting Minutes dated November 26, 2014. Motion carried unanimously.

Correspondence: Email dated 12/4/2014 from Bob Gifford regarding Enbridge Pipeline System: Too Risky for Wisconsin's Environment and people calling on the Portage County Board to pass a resolution addressing issues related to pipeline expansion. Dykstra will obtain additional information for Chairman Dan Dobratz.

Voucher Reports, Purchasing Authorizations & Pre-Authorization Reports and Procurement Card Reports

Motion by Jankowski/O'Brien to place the vouchers on file. Motion carried unanimously.

Emergency Management/EMS – Monthly Activity Report & Correspondence

Dykstra reviewed the monthly activity report submitted in the meeting packet.
Motion by Zdroik/Jankowski to place the report on file. Motion carried unanimously.

Sheriff's Office:

Jail Activities:

The following reports were provided in the packets:

- ▶ *Monthly Jail Report November 2014*
- ▶ *Home Detention Statistics for November 2014*

As of today, there are 68 adult inmates in house, 44 shipped inmates, six on home detention program and five juveniles – four of which are from Portage County. Captain Nelson advised that activity has increased in the Juvenile Detention Center due to the closing of other juvenile facilities in the State.

The Jail spent \$53,000 to ship inmates to other Jails in November. Captain Nelson estimates he will be \$90,000 over budget for inmate shipping in 2014.

He also advised that background checks are being processed on potential candidates to work in the Jail, and he hopes to make offers in January.

Operations Activities:

Sheriff Charewicz is retiring January 5, 2015. Sergeant Mike Lukas is the Sheriff-elect to replace him. Sergeant Jacob Wills will be replacing Sergeant Mike Lukas as Court Services Sergeant. Detective Josh Ostrowski has been promoted to Road Sergeant to replace Sergeant Wills. A posting is up for the Detective position being vacated by Detective Ostrowski. A new Deputy will be hired to replace the final open deputy position. Background checks are being processed on five potential candidates.

Administration Activities:

Sheriff Charewicz stated the Jail construction project has consumed a lot of staff time. A resolution is being drafted regarding the new radio system. He also commended all officers involved in the recent armed robbery of the WigWam Bar .

Motion by O'Brien/DeDeker to place the reports on file. Motion carried unanimously.

Coroner's Office Activity Report: None.

Public Notice: Chairman Dobratz read the Public Notice. No members of the public were present.

DISCUSSION ONLY:

Justice Center Concept Update

Chief Deputy Kontos distributed a draft copy of the Portage County New Justice Center Study, dated December 11, 2014, to committee members. He advised the committee the Sheriff's Office has been working with the architects to develop an initial concept and options.

Emergency Management Coverage

While Deputy Emergency Management Director Matt Dykstra is out of state for training, Captain Dale O’Kray of the Portage County Sheriff’s Office will step up to fill in as needed if an emergency arises.

Portage County Secured SharePoint Access to Public Safety/Emergency Management Committee Meeting Packets

Portage County Information Technology Department has created a secured SharePoint access for the use of the Public Safety/Emergency Management Committee to store and retrieve meeting packets down to their tablets. Instructions for accessing/retrieving files will be sent with next month’s packets, as well as a microchip in case issues are encountered gaining access.

DISCUSSION WITH POSSIBLE ACTION:

WisDOT Alcohol Patrol Grant Approval

An alcohol patrol grant was approved in the 2015 budget. DOT is requiring joint ventures to obtain grant funds in 2015, so the Sheriff’s Office has partnered with the City of Stevens Point Police Department and the Village of Plover Police Department to secure these grant funds. DOT changed grant fund rules this year also, in that they only provide a 90% reimbursement. The grant is for \$50,000 to be split between the agencies and each agency will share in the 10% matching required.

Motion by Jankowski/DeDeker to accept the WisDOT Alcohol Patrol grant. Motion carried unanimously.

Emergency Notification System Contract Approval

Dykstra advised that in order to make an informed decision, they have requested a one month extension of the emergency notification contract with the current provider CodeRed, while the Request for Proposal committee finishes background information checking.

No action necessary.

Resolution Confirming the Appointment of Matthew Dykstra as the Interim Portage County Emergency Management Director

Motion by Zdroik/Jankowski to appoint Matthew Dykstra as Interim Portage County Emergency Management Director. Motion carried unanimously.

Resolution re: Amending Ordinance 2.23, Regulation of Pawnbrokers; Making Updates, Improving Consistency and Other Technical Changes

An incorrect version of the resolution was presented at the November 2014 Public Safety/Emergency Management Committee meeting; this version has the correct language.

Motion by Jankowski/Zdroik to approve the resolution as presented. Motion carried unanimously.

Resolution re: Revision to the Portage County Code of Ordinances to Amend New Section 2.24 Courthouse Security to Establish the County Board Security Program

Motion by Jankowski/Zdroik to approve the resolution with the understanding that all county employees, including Department Heads, will be screened before entering County Board meetings. This change will be reviewed in one year. Motion carried unanimously.

Simulcast Tower Construction

The County is not being extended favorable pricing for tower leases for the simulcast system. Chief Deputy Kontos proposed looking at the option of building versus leasing towers with the potential to recoup construction costs of six towers in 10 to 12 years.

Motion by Zdroik/Jankowski to move forward with a study to evaluate building versus leasing towers. Motion carried unanimously.

Public Safety/Emergency Management Committee 2015 Meeting Dates and Times

Chairman Dobratz has a conflict for the January 28, 2015, meeting date and asked to move the meeting up one week until January 21, 2015. All committee members were available on the new date, except Member Jankowski. The date has been changed to January 21, 2015.

Adjournment

The next regular meeting of the Public Safety/Emergency Management Committee is scheduled for Wednesday, January 21, 2015, at 7:00 a.m. in the Law Enforcement Center Training Room.

Motion by Jankowski/Zdroik to adjourn the meeting at 8:10 a.m. Motion carried unanimously.

Respectfully submitted,

/s/

Karen M. Ryun
Recording Secretary