

Portage County Public Safety/Emergency Management Committee Meeting Minutes

7:00 a.m. on June 24, 2015

Portage County Law Enforcement Center – Training Room

Members Present: Chairman Dan Dobratz  
Member Dale O'Brien  
Member Don Jankowski  
Member James Zdroik

Members Excused: Bob DeDeker

Others Present: Sheriff Mike Lukas, Portage County Sheriff's Office  
Chief Deputy Daniel Kontos, Portage County Sheriff's Office  
Captain Dale O'Kray, Portage County Sheriff's Office  
Captain Cory Nelson, Portage County Jail  
Denise Schultz, Portage County Sheriff's Office  
Rocky Bolder, Portage County Sheriff's Office  
Matt Dykstra, Portage County Emergency Management Director  
Jami Gebert, Administrative Assistant of County Executive  
Karen Moran, Portage County Sheriff's Office  
Joe Gemza, Assistant Chief, Stevens Point Fire Dept  
Reid Rocheleau

The meeting was called to order by Chairman Dobratz at 7:00 a.m.

**Approval of Minutes:**

Motion by O'Brien/Zdroik to approve the Public Safety/Emergency Management Committee Meeting Minutes dated May 27, 2015. Motion carried unanimously.

**Correspondence:** None.

**Voucher Reports, Purchasing Authorizations & Pre-Authorization Reports and Procurement Card Reports:**

Motion by Zdroik/Jankowski to place the vouchers on file. Motion carried unanimously.

**Emergency Management/EMS – Monthly Activity Report & Correspondence:**

Matt Dykstra reviewed his monthly activity report.

Motion by Jankowski/O'Brien to place the report on file. Motion carried unanimously.

**Sheriff's Office:**

Jail Activities:

The following reports were provided in the packets:

- ▶ *Monthly Jail Report May 2015*
- ▶ *Home Detention Statistics for May 2015*

As of today, there are 44 adult inmates in house, 35 shipped inmates (Waupaca), 13 huber inmates, and 12 on home detention.

Lee Rokke will be joining the Sheriff's Office as a corrections Officer on July 7, 2015.

The inmate phone service contract with Securus is being finalized.

Operations:

Operations is fully staffed and there is nothing new to report.

Administration:

Substations for officer use in many of the towns and villages have been finalized. The Sheriff anticipates an August 15, 2015 start date for use of the facilities by deputies.

The Sheriff complimented the Fire Department Rescue Task Force, the Plover Police Department for the use of their drone and officers, the State Patrol officers and K-9 units that were in the area training for their assistance during the June 3<sup>rd</sup> homicide. The SRT team did a great job in managing the incident.

There is a new drug drop box in the front entrance to the Law Enforcement Center for the public to use to drop off unneeded medications.

The new Home Detention Program equipment has been received and the Sheriff's Office is working with BI Inc on a six month contract.

O'Brien asked the Sheriff whether "chain gang" could be used to pull weeds at the Central Wisconsin Windshed Partners. Sheriff explained initial use of inmates would be in Parks and other County areas.

The County Executive is not recommending approval of capital projects for the three-year firearms rollover program or the emergency management software for dispatch.

The impact of the new Tyler MUNIS system on the Sheriff's Office was discussed with the committee.

Motion by O'Brien/Jankowski to place the reports on file. Motion carried unanimously.

**Coroner's Office Activity Report:** None.

**Public Notice:** Chairman Dobratz read the Public Notice. Reid Rocheleau requested to speak regarding the Government Building Project.

**DISCUSSION ONLY:**

**Government Project Update:**

Reid Rocheleau addressed the committee regarding his concerns with this project and was concerned that County personnel are exempt from passing through the security check point.

Chief Deputy Kontos stated staff are busy answering questions from Space & Properties:

- Cost to remodel current buildings
- Repurposing Ellis Street property
- What to move
- What to build

The next meeting of the Space & Properties Committee is on July 7, 2015, at 5:30 p.m.

**Sheriff's Office 2014 Annual Report**

This topic will be added to the July meeting agenda to allow more time to digest all of the information in the report.

**DISCUSSION WITH POSSIBLE ACTION:**

**Reclassification Requests: Law enforcement Records Specialists**

Motion by Jankowski/O'Brien to support and forward the reclassification requests. Motion carried unanimously.

**Resolution Authorizing a 2015 Budget Adjustment for automated External Defibrillator (AED) Purchases and Reimbursements**

Motion by Zdroik/Jankowski to approve the resolution authorizing a 2015 budget adjustment in the amount of \$18,000 for automated external defibrillator (AED) purchases and reimbursements. Motion carried unanimously.

**Adjournment:**

The next regular meeting of the Public Safety/Emergency Management Committee is scheduled for Wednesday, July 22, 2015, at 7:00 a.m. in the Law Enforcement Center Training Room.

Motion by O'Brien/Jankowski to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

/s/

Karen M. Moran