

## Portage County Public Safety/Emergency Management Committee Meeting Minutes

7:02 a.m. on September 30, 2015

Portage County Law Enforcement Center – Training Room

Members Present: Chairman Dan Dobratz  
Member James Zdroik  
Member Don Jankowski  
Member Bob DeDeker

Members Excused: Member Dale O'Brien

Others Present: Sheriff Mike Lukas, Portage County Sheriff's Office  
Chief Deputy Daniel Kontos, Portage County Sheriff's Office  
Captain Dale O'Kray, Portage County Sheriff's Office  
Captain Cory T. Nelson, Portage County Jail  
Denise Schultz, Portage County Sheriff's Office  
Karen Moran, Portage County Sheriff's Office  
Scott Rifleman, Portage County Coroner  
Matt Dykstra, Portage County Emergency Management Director  
Joe Gemza, Assistant Chief, Stevens Point Fire Dept  
Jami Gebert, Executive Administrative Assistant  
Reid Rocheleau

The meeting was called to order by Chairman Dobratz at 7:00 a.m. Member Dale O'Brien was excused from the meeting.

### **Approval of Minutes:**

Motion by Jankowski/Zdroik to approve the Public Safety/Emergency Management Committee Meeting Minutes dated August 26, 2015. Motion carried unanimously.

**Correspondence:** None.

### **Voucher Reports, Purchasing Authorizations & Pre-Authorization Reports and Procurement Card Reports:**

Reports for May 2015, June 2015, July 2015 and August 2015 for the Sheriff's Office, Coroner's Office and Emergency Management were reviewed. Motion by Zdroik/DeDeker to place the reports on file.

### **Emergency Management/EMS – Monthly Activity Report & Correspondence:**

Dykstra advised the committee the Deputy Emergency Management Director position is being reposted due to an ethics issue. He plans to leave the posting open for one month. His department is participating in hazmat training with the United States Army's chemical, biological, radiological and nuclear response unit. They will also be participating in a Business Disaster Preparedness workshop at the Holiday Inn in

Stevens Point. He advised the committee the Emergency Management vehicle is in need of maintenance and repair.

Motion by Zdroik/Jankowski to place the report on file. Motion carried unanimously.

### **Sheriff's Office:**

#### **Jail Activities:**

Captain Nelson reviewed the following reports:

- ▶ *Monthly Jail Report August 2015*
- ▶ *Home Detention Statistics for August 2015*

Captain Nelson stated the trend in Wisconsin jails is that inmate populations are going down. Our bookings for August 2015 were 136 compared to 165 in August 2014. The Average Daily Population for the Home Detention Program (HDP) in August 2015 was 14.8 compared to 7.6 in August 2014. COMPASS assessments to determine HDP eligibility will soon be conducted by HDP officers. The year-to-date Average Daily Population of youth in the Juvenile Detention Center is 5.8. There were as many as 12 youth in the detention center in September, which has a maximum capacity of 14.

Riley Knapp was recently hired to fill the last Corrections Officer vacancy. He is currently in training and should be ready for solo duty by the end of October. One other probationary employee is attending the four-week Jail Academy. Once both have completing their training, the Jail/Juvenile Detention will be at full staffing. A posting is up for a new Corrections Officer eligibility list. So far, the Jail is anticipating one retirement in February 2016.

#### **Operations:**

On October 7, 2014, deputies will be participating in a 4<sup>th</sup> Annual Firearms Competition sponsored by County Mutual. The event will start at 9 AM at the county range in the Town of Dewey.

#### **Administrative Activities**

The week of 10/12/2015, the Sheriff's Office will be participating in community drug take-back programs. On October 10, 2015, the Sheriff will participating in the TRIAD vehicle winterization program sponsored by the Tomorrow River Lions/Lionesses at the King Lube in Amherst. On that same date in Amherst, the Sheriff's Office will be assisting with traffic control for the Lettie Jensen annual run. Deputies have begun using the substations in the villages and towns in the county. Crimestoppers will be going automated using a new program called TipSoft. The Sheriff gave kudos to Deputy Kitzman for taking 16 grams of methamphetamine off the streets during a traffic stop. The Sheriff's Office will be piggybacking off a Chaplain Program currently available through the Stevens Point Police Department. The next Coffee with a Cop is scheduled for November 5, 2015, at Brookdale Assisted Living on Sandpiper drive.

Motion by Jankowski/DeDeker to place the reports on file. Motion carried unanimously.

**Coroner's Office Activity Report:** None.

**Public Notice:** Chairman Dobratz read the Public Notice. Reid Rocheleau requested to speak regarding the Government Building Project Update.

**DISCUSSION ONLY:**

**Government Building Project Update:**

Jankowski advised the committee that the Finance Committee will be responsible for all aspects of this project and no separate committee would be assembled for this function.

**2015 – NEWCOM (North East Wisconsin Public Safety Communications) & NSIC Mobile Communication – Drill**

Schultz discussed the 2015 NEWCOM & NSIC Mobile Communication Drill scheduled for October 1, 2015, from 10 am until Noon at the Town of Nokomis Fire Station (Oneida County). They will be conducting testing of the state-wide mutual aid channels available on each mobile communication device.

**DISCUSSION WITH POSSIBLE ACTION:**

**Coroner's 2014 Annual Report**

Rifleman presented his 2014 Coroner's Annual Report to the committee. He reported violent injury deaths are on the rise; this includes homicides and suicides. He stated his office is now handling over 300 cases per year. Drugs deaths decreased in 2014; there were zero heroin deaths in 2014. Prescription drug deaths are also down.

The Coroner once again acknowledged Ministry Medical for providing free use of their morgue and cooler. With the addition of Ashlynn Plaski, the Coroner's Office now has four deputies.

Motion by Jankowski/DeDeker to approve the Coroner's Annual Report and move it forward to the County Board for review. Motion carried unanimously.

**Adjournment:**

The next regular meeting of the Public Safety/Emergency Management Committee is scheduled for Wednesday, October 28, 2015, at 7:00 a.m. in the Law Enforcement Center Training Room

Motion by Zdroik/Jankowski to adjourn the meeting at 7:46 a.m. Motion carried unanimously.

Respectfully submitted,

/s/

Karen M. Moran