

Portage County Public Safety/Emergency Management Committee Meeting Minutes

7:00 a.m. Wednesday, October 28, 2015

Portage County Law Enforcement Center – Training Room

Members Present: Chairman Dan Dobratz
Member James Zdroik
Member Don Jankowski
Member Bob DeDeker

Members Excused: Member Dale O'Brien

Others Present: Sheriff Mike Lukas, Portage County Sheriff's Office
Chief Deputy Daniel Kontos, Portage County Sheriff's Office
Captain Dale O'Kray, Portage County Sheriff's Office
Captain Cory T. Nelson, Portage County Jail
Denise Schultz, Portage County Sheriff's Office
Karen Moran, Portage County Sheriff's Office
Scott Rifleman, Portage County Coroner
Matt Dykstra, Portage County Emergency Management Director
Jami Gebert, Executive Administrative Assistant
Richard Bolder, Juvenile Detention Superintendent
Jennifer Jossie, Portage County Finance Director

The meeting was called to order by Chairman Dobratz at 7:00 a.m. Member Dale O'Brien was excused from the meeting.

Approval of Minutes:

Motion by Zdroik/DeDeker to approve the Public Safety/Emergency Management Committee Meeting Minutes dated September 30, 2015. Motion carried unanimously.

Correspondence: None.

Voucher Reports, Purchasing Authorizations & Pre-Authorization Reports and Procurement Card Reports:

Reports for September 2015 for the Sheriff's Office, Coroner's Office and Emergency Management were reviewed. Motion by Zdroik/DeDeker to place the reports on file. Motion carried unanimously.

Emergency Management/EMS – Monthly Activity Report & Correspondence:

Dykstra advised the committee the Deputy Emergency Management Director position posting closes on November 5, 2015, and they plan to conduct interviews in mid-November. Emergency Management vehicle decals have been applied. The ESCI study is still be discussion. The County EMS negotiations with Stevens Point and Amherst have tentatively been settled. A possible joint meeting of the Public Safety/Emergency Management Committee and Finance Committee will be held on Monday, November

2, 2015. There has been a delay in the ambulance purchase due to an issue with different chassis and diesel engine exhaust. They decided to put the purchase back out to bid. Dykstra was elected Deputy Coordinator for the Regional Incident Management Team. They will also be participating in a Winter Weather Table Top Exercise in Wausau.

Motion by Jankowski/DeDeker to place the report on file. Motion carried unanimously.

Sheriff's Office:

Jail Activities:

Captain Nelson reviewed the following reports:

- ▶ *Monthly Jail Report September 2015*
- ▶ *Home Detention Statistics for September 2015*

Captain Nelson stated there were 61 inmates in house in the adult jail, 36 inmates being housed in the Waupaca County Jail, 17 hubers (only 10 were actually working), nine out on Home Detention Program and eight youths in the Juvenile Detention Center—five from Portage County and three out of county.

The Jail is starting a new Corrections Officer eligibility list. They will be at full-staff Monday for the first time in many years when newest Corrections Officer Riley Knapp completes field training. Fifty-three applicants applied through EMPCO last time, but only nine applications were actually received. The jail will start using the Personnel Partners state test rather than EMPCO for recruiting.

Operations:

Operations will be starting the recruiting process for Communication Technicians.

Administrative Activities

On November 5th, 2015, the Sheriff will again be participating in Coffee with a Cop. Training & Standards recently completed an audit of our records with good results. The Sheriff would like the following employees recognized for their efforts during recent suicide attempts: (1) Corrections Officers Heidi Adamski, Brent Speckmann, Maureen Domask, and Johnny Ciulla and Deputy Megann Nowinsky for suicide attempts by a juvenile in the juvenile detention center and (2) Deputy John White who performed CPR and got a pulse back on a 12-year old who hung himself and was a pulseless non-breather. Communication Technician Bethany Gaddis assisted in getting CPR started and Lt. Ben Beaudoin who secured the scene. The child has since regained consciousness and has been sent home.

The Sheriff also asked for assistance in addressing parking issues at the Sheriff's Office. Sheriff's Office employees who work late shifts do not feel safe exiting the building to their cars due to lighting issues and the distance they have to walk to get to their cars. Lighting in the lot is not good, additional cameras can be installed. City inspection vehicles are taking up many spots in the lot forcing those coming in on night shift to park in the back corners of the lot or blocks away. Committee member DeDeker went on record that the parking lot adjacent to the Sheriff's lot was originally designated for Law Enforcement employees only. This topic is on the Space and Properties Committee agenda for next Tuesday.

Motion by Zdroik/Jankowski to place the reports on file. Motion carried unanimously.

Coroner's Office Activity Report: None.

Public Notice: Chairman Dobratz read the Public Notice.

DISCUSSION ONLY:

Government Building Project Update:

Operating costs for the five options will be presented November 3, 2015 at 5:30 p.m. A fifth option was added which allowed for a new standalone jail and the Sheriff's Office and Juvenile Detention Center stay in the Law Enforcement Center. Chair Dobratz went on record that this new option is not a good option. Committee members indicated they would like to be in attendance at the November 3rd meeting.

DISCUSSION WITH POSSIBLE ACTION:

2016 Public Safety/Emergency Management Committee Meeting Calendar

Motion by DeDeker/Jankowski to approve meeting dates of the third Wednesday of each month in 2016 at 7:00 a.m. in the Law Enforcement Center Training Room. Motion carried unanimously.

Adjournment:

The next regular meeting of the Public Safety/Emergency Management Committee is scheduled for Wednesday, November 25, 2015, at 7:00 a.m. in the Law Enforcement Center Training Room

Motion by Jankowski/DeDeker to adjourn the meeting at 7:45 a.m. Motion carried unanimously.

Respectfully submitted,

/s/

Karen M. Moran