

Portage County Public Safety/Emergency Management Committee Meeting Minutes

7:00 a.m. Wednesday, September 28, 2016

Portage County Law Enforcement Center – Training Room

Members Present: Chairman Dan Dobratz
 Member Stan Potocki
 Member Don Jankowski

Members Excused: Member Dale O'Brien
 Member James Zdroik

Others Present: Sheriff Mike Lukas, Portage County Sheriff's Office
 Captain Dale O'Kray, Portage County Sheriff's Office
 Captain Cory Nelson, Portage County Sheriff's Office
 Rocky Bolder, Juvenile Detention Superintendent
 Denise Schultz, Portage County Sheriff's Office Communication Manager
 Karen Moran, Portage County Sheriff's Business Supervisor
 Matt Dykstra, Portage County Emergency Management Director
 Bert Nitzke, Portage County Deputy Emergency Management Director
 Joe Gemza, Assistant Chief, Stevens Point Fire Department
 O. Philip Idsvoog, County Board Chair
 Mark Deaver, Fire Chief – Plover Fire Department

The meeting was called to order by Chairman Dobratz at 7:00 a.m.

Approval of Minutes:

Motion by Jankowski/Potocki to approve the Public Safety/Emergency Management Committee Meeting Minutes dated August 24, 2016. Motion carried unanimously.

Motion by Jankowski/Potocki to approve the minutes of the concurrent meeting of the Portage County EMS Oversight Board and Public Safety/Emergency Management Committee dated September 15, 2016. Motion carried unanimously.

Correspondence: None.

Voucher Reports, Purchasing Authorizations & Pre-Authorization Reports and Procurement Card Reports:

Vendor Invoice Lists for August 2017 for the Sheriff's Office, Emergency Management, EMS Ambulance Service and Coroner were reviewed. Motion by Jankowski/Potocki to place the reports on file. Motion carried unanimously.

Emergency Management/EMS – Monthly Activity Report & Correspondence:

Emergency Management Director Dykstra and Deputy Emergency Management Director Nitzke have both resigned their positions effective Friday, September 30, 2016. Dykstra advised the new ambulance would be delivered in a couple of weeks, but it will take ten more weeks to receive the cots. The Town of Grant case was dismissed; but they have 40 days to appeal from the date they receive the notification of dismissal.

Dykstra and Nitzke have been busy compiling a continuity folder for their replacements. Joe Brandt will have his hours increased. This week they have been hosting Emergency Operation Center (EOC) training. Central Wisconsin Airport (CWA) has applied for a grant for creating their own EOC. This could present an opportunity for Portage County to use the CWA EOC as an alternate EOC if needed.

An offer has been extended to Zack Naven for the Deputy Emergency Management Director position. The Emergency Management Director job posting closes on October 6th.

Motion by Jankowski/Potocki to place the report on file. Motion carried unanimously.

Sheriff's Office:

Jail Activities:

The following report was distributed as part of the meeting packet:

► *Monthly Jail Report July 2016*

The following report was distributed at the meeting:

► *Home Detention Program Statistics for July 2016*

The Jail is currently \$34,000 over budget on inmate shipping costs; Nelson anticipates they will be \$50,000 over budget on inmate shipping costs by the end of the year.

There are currently 36 inmates housed in the Waupaca County Jail and none at the Marquette County Jail.

There were 17 inmates eligible for the Home Detention Program (HDP) in August 2016. Only eight were placed on HDP. Nine were ineligible for various reasons as provided in the report. Today, there are 15 people out on HDP. The Jail is averaging a little less than 19 per day on HDP for the month of September 2016.

Captain Nelson reviewed the costs and resources needed just to maintain inmate Larry Sanchez while in our Jail. Mr. Sanchez was in our Jail from June of 2015 through September 2016 when he was sentenced and transferred to prison. He spent 14 months in the Portage County Jail, during which time he had to be taken to the emergency Room 12 different times. He spent a total of 20 days in the hospital, requiring assignment of officers 24/7. Additionally, he spent 26 days in a medical cell in the Marquette County Jail. He attempted suicide five different times and was on 15-minute cell checks due to his mental status. Jail personnel conducted 9,507 15-minute cell checks. He had to be transported to 18 different doctor appoints in Madison, Wausau and Stevens Point. This required an incredible amount of resources.

Nelson advised his staff did great dealing with the incredible amount of time this one inmate required. The Committee Chair thanked corrections officers for their dedication.

Operations:

O’Kray advised testing is scheduled for September 29, 2016, for a Detective promotion. Detective interviews are then scheduled for October 12, 2016. Member Jankowski agreed to observe the interviews.

The Communications Center is testing for two additional communication technicians.

Deputy Adam Printz will be receiving a lifesaving award for using a newly issued tourniquet to save a life. A member of the Fire Department’s Explorers made a makeshift tourniquet until Deputy Printz arrived.

Schultz advised that the Portage County Communications Center received the Medical Director’s Award at the recent EMS awards banquet. The Committee thanked the Communication Center staff for their dedication to their work.

Administrative Activities

The Sheriff advised Chain Gangs will start being deployed in the County for various cleaning projects.

Interviews for the vacant Law Enforcement Records Specialist position will be held on September 29, 2016.

Motion by Zdroik/Jankowski to place the reports on file. Motion carried unanimously.

Coroner’s Office Activity Report: None.

Public Notice: Chairman Dobratz read the Public Notice. No members of the public were present.

DISCUSSION only:

Resignation of Law Enforcement Records Specialist Karen Ryun and Position Backfill Request

Law Enforcement Records Specialist Karen Ryun resigned to accept a dispatcher position with Wood County. A position backfill request has been submitted to Human Resources.

Resignation of Communications Technician Sharalee Simkins and Position Backfill Request

Communications Technician Sharalee Simkins resigned to accept a records position with the Village of Plover Police Department. A position backfill request has been submitted to Human Resources.

EMS Oversight Board Motion to Continue the Process to Add a Rig/Staff in the Village of Plover Area Considering More Information on How to Best Do It

After receive of much data, it was determined that Plover would be the best location to place another ambulance. The EMS Oversight Board will continue to gather more information about this topic.

Chair Comments: Mailing vs. Emailing of Meeting Packets

With the issues with tablets not yet being replaced with Chromebooks, members were polled regarding how they wish to receive their meeting packets in the interim. Dobratz and Jankowski would like emailed packets. Potocki would like a copy through the mail. Moran will poll the remaining members as to their preferences.

DISCUSSION WITH POSSIBLE ACTION:

Resolution re: Establishment and Modification of Certain Charges Relating to Incarcerated Persons

Under Section 302.372(2) of the Wisconsin statutes, persons sentenced to the County Jail are responsible for paying for the cost of their incarceration and authorizes the enactment of this ordinance to allow the charging and collection of such fees. The Portage County Sheriff has recommended the cost of a prisoner's board in the jail be \$22.00 per day, an increase from \$20.00 per day.

Motion by Potocki/Jankowski to approve the Resolution re: Establishment and Modification of Certain Charges Related to Incarcerated Persons. Motion carried unanimously.

Resolution re: Setting Huber Law Fees and Costs for Prisoners' Board in the Jail

Section 303.08 of the Wisconsin statutes permits any eligible person sentenced to the County Jail for a crime, non-payment of a fine or forfeiture or contempt of court, may be granted the privilege of leaving the jail during necessary and reasonable hours, for, among other reasons, seeking employment or engaging in employment training or working in employment; and the Portage County Sheriff's Office has provided Huber Law privileges to prisoners who have been granted such privileges by the court. The Wisconsin Legislature has established that every prisoner who is gainfully employed or who received unemployment compensation or employment training benefits while in custody in the jail may be liable for charges not to exceed the full per-person maintenance and cost of the prisoner's board in jail as fixed by the County Board after passage of a county ordinance. The Portage county Sheriff has recommended that the per-person maintenance and cost of a prisoner's board in Jail be \$22.00 per day.

Motion by Jankowski/Potocki to approve the Resolution re: Setting Huber Law Fees and Costs for Prisoners' Board in the Jail to \$22.00 per day. Motion carried unanimously.

Adjournment:

The next regular meeting of the Public Safety/Emergency Management Committee is Wednesday, October 26, 2016, at 7:00 a.m. in the Law Enforcement Center Training Room.

Motion by Jankowski/Potocki to adjourn the meeting at 7:38 a.m. Motion carried unanimously.

Respectfully submitted,

/s/

Karen M. Moran