

Portage County Public Safety/Emergency Management Committee Meeting Minutes

7:00 a.m. Wednesday, October 26, 2016

Portage County Law Enforcement Center – Training Room

Members Present: Chairman Dan Dobratz
Member Stan Potocki
Member Don Jankowski
Member Dale O'Brien

Members Excused: Member James Zdroik

Others Present: Sheriff Mike Lukas, Portage County Sheriff's Office
Chief Deputy, Daniel Kontos, Portage County Sheriff's Office
Captain Dale O'Kray, Portage County Sheriff's Office
Captain Cory Nelson, Portage County Sheriff's Office
Rocky Bolder, Juvenile Detention Superintendent
Denise Schultz, Portage County Sheriff's Office Communication Manager
Karen Moran, Portage County Sheriff's Business Supervisor
Joe Brandt, Portage County Emergency Management
Jami Gebert, Portage County Executive Administrative Assistant
O. Philip Idsvoog, County Board Chair
Mark Deaver, Fire Chief – Plover Fire Department

The meeting was called to order by Chairman Dobratz at 7:00 a.m.

Approval of Minutes:

Motion by Jankowski/O'Brien to approve the Public Safety/Emergency Management Committee Meeting Minutes dated September 28, 2016. Motion carried unanimously.

Correspondence: None.

Voucher Reports, Purchasing Authorizations & Pre-Authorization Reports and Procurement Card Reports:

Vendor Invoice Lists for September 2017 for the Sheriff's Office, Emergency Management, EMS Ambulance Service and Coroner were reviewed. Motion by Jankowski/Potocki to place the reports on file. Motion carried unanimously.

Emergency Management/EMS – Monthly Activity Report & Correspondence:

Brandt discussed the following topics:

- County employees from the Communicator Center, Health & Human Services, Human Resources, Emergency Management and Facilities attended Emergency Operations Center (EOC) Operations training for all hazards at the Central Wisconsin Airport (CWA).

- Brandt attended the annual Wisconsin Emergency Management (WEM) conference. Changes are being made to the Wisconsin Certified Emergency Manager (CEM) certification and will now be a tiered certification.
- Brandt attended a meeting at the National Weather Service (NWS) in Green Bay, Wisconsin, in preparation for upcoming winter weather. Portage County has been approved as a weather-ready ambassador.
- The new ambulance has arrived and should be placed in service the week of November 1st, 2016. Chairman Dobratz would like arrangements made for the Public Safety/Emergency Management committee board members to view the new ambulance.
- Emergency Management participated in CPR/AED training for Highway during their safety "Rodeo."

Motion by Potocki/Jankowski to place the report on file. Motion carried unanimously.

Sheriff's Office:

Jail Activities:

The following report was distributed as part of the meeting packet:

- ▶ *Monthly Jail Report September 2016*
- ▶ *Home Detention Program Statistics for September 2016*

September expenses for out-of-county inmate housing was \$37,896. Captain Nelson expects October expenses to be at contract minimum. Today, there are 12 juveniles housed in the juvenile detention center.

There is one vacancy for a female corrections officer in the jail. A new eligibility list needs to be established. We currently have two male correction officers on the eligibility list.

The Juvenile Detention Center is working on contracts for juvenile beds for 2017. Waushara County will be contracting for one bed and Outagamie County for two beds.

Operations:

Stephanie Laug has joined the Communications Center as a Communication Technician. Deputy Craig Loiselle was promoted to Detective on October 24, 2016.

Administrative Activities

Deputy Wachowiak has returned from training with the Sheriff's newest K-9, Yent.

Paige Redmann has joined the Sheriff's Office as a Law Enforcement Records Specialist.

Motion by Jankowski/O'Brien to place the reports on file. Motion carried unanimously.

Coroner's Office Activity Report: None.

Public Notice: Chairman Dobratz read the Public Notice. No members of the public were present.

DISCUSSION only:

Request for Proposal for Inmate Medical Services

The agenda listed this item as request for proposal for inmate "food" service, but Captain Nelson stated it was for inmate "medical" services. The Sheriff's Office planned to put out a request for proposal with the Purchasing Director's assistance for inmate medical services, as the existing contract expires in May of 2017. Captain Nelson advised this may not be possible due to the Purchasing Director's resignation effective in November 2016.

Posting of Meeting Packets on Portage County Website Calendar

The Public Safety/Emergency Management Committee will begin posting their complete meeting packages on the Portage County website meeting calendar starting with next month's meeting.

Portage County Public Safety/Emergency Management Committee 2017 Meeting Calendar

The Portage County Public Safety/Emergency Management Committee will continue to meet at 7:00 a.m. on the fourth Wednesday of each month in 2017 with the exception of the month of December. That meeting will be moved to December 20, 2017.

2017 Contract with Waupaca County for Inmate Housing

Sheriff Lukas advised the committee he has signed an inmate housing agreement with Waupaca County. Currently, we pay \$32/day for 35 beds each day in Waupaca County Jail. For 2017, the new agreement is for \$34/day for 35 beds each day and for 2018 through 2021, the agreement is for \$36/day for 35 beds each day.

DISCUSSION WITH POSSIBLE ACTION:

Resolution Approving a County-Wide Animal Control System Agreement with the Portage County Humane Society for Years 2017 through 2020

Motion by Potocki/Jankowski to approve the resolution for a county-wide animal control system agreement with the Portage County Humane Society for years 2017 through 2020. Motion carried unanimously.

Resolution Authorizing a 2016 Budget Adjustment for the Portage County Jail

Motion by Jankowski/Potocki to approve the resolution authorizing a 2016 budget adjustment in the amount of \$20,000 to support the Home Detention Program, \$35,000 for inmate medical expenses and \$50,000 for out-of-county inmate housing expenses. Motion carried unanimously.

Inmate Video Visitation System Contract

Captain Nelson discussed a contract with Securus Technologies to provide inmate video visitation equipment and services. The amount of the contract is \$50,000 for the installation and kiosk. County employees will run cable into the max cell blocks. Funding will come from the Jail Assessment fund. This is a five-year contract with a start date to be determined.

Motion by Jankowski/O'Brien to approve the inmate video visitation system contract. Motion carried unanimously.

Adjournment:

The next regular meeting of the Public Safety/Emergency Management Committee is Wednesday, November 23, 2016, at 7:00 a.m. in the Law Enforcement Center Training Room.

Motion by O'Brien/Potocki to adjourn the meeting at 7:32 a.m. Motion carried unanimously.

Respectfully submitted,

/s/

Karen M. Moran