

## **CAPITAL PROJECTS**

### **MISSION:**

To provide comprehensive planning for a continuous six (6) year program review of major capital expenditures that are anticipated by Portage County. This process assists the County in prioritizing and determining appropriate budget amounts based on long range capital planning.

### **OVERVIEW:**

County government is entrusted with and responsible for effective allocation and wise use of financial resources. An effective Capital Improvements Program provides the foundation for a decision making process regarding the future financial health of an organization and management of capital assets.

The process of developing the Capital Improvements Plan (CIP) takes into consideration the selection and prioritization of capital projects, the timing of expenditures, and projecting the impacts these expenditures will have on the regular County budget and tax levy. It is through an organized planning process that capital requests can be effectively evaluated, resources allocated, and assets adequately maintained.

For inclusion in Portage County's Capital Improvement Plan, the capital asset must be a non-recurring item costing a minimum of \$25,000 and having a relatively long period of usefulness. Less costly or shorter-life capital items are planned through other processes within departmental operating budgets.

Portage County has a six (6) year Capital Improvements Plan with the first year constituting the capital budget. An update to the plan is conducted on an annual basis to reflect changing needs and priorities, and to extend the plan an additional year. It may be necessary to modify projects approved in

the capital plan before adopting them in a capital budget. Modifications may be necessary based on changes in project scope, funding requirements, or other issues. There is no guarantee of funding a Capital Improvement Project until it enters the capital budget, because a greater need may be identified.

### **ON THE HORIZON:**

The County Executive presented the updated six year Capital Plan to the County Board for adoption by resolution in September 2016. This plan was used by the County Executive in preparing the upcoming capital budget. A summary of the six year Capital Plan is included in this section as a preview of capital projects forthcoming and the impact to the County's future budgets. The upcoming projects are primarily related the County's facility infrastructure and highway system which are a direct link to the strategic goals in the County's strategic plan.

Many of the upcoming projects all relate to the remodeling of the existing courthouse, jail, and law enforcement center. Final determination for funding these projects is contingent on the County's decision(s) related to a new and/or remodeled Government Facility Building. There is a planned referendum question for the November 2016 election related to the Government Facility project which will advise County leaders as to how to proceed with the project in 2018.

The Health Care Center project is currently in the exploration stage. County leaders are evaluating options to address long term operations financial stability of the health care center – this evaluation will shape the final outcome of any potential project.

**CAPITAL PROJECTS**

**FINANCIAL SUMMARY**

	2015 Actual	2016 Modified Budget	2016 Projected Budget	2017 Budget	Change from 2016 Modified Budget	
					Amount Change	Percent Change
<b>Revenue</b>						
Taxes	625,000	700,000	700,000	775,447	75,447	10.78%
Intergovernmental Revenue	594,530	129,214	164,000	35,000	(94,214)	-72.91%
Licenses and Permits	0	0	0	0	0	N/A
Fines, Forfeits and Penalties	0	0	0	0	0	N/A
Public Charges for Service	0	0	0	0	0	N/A
Intergovernmental Charges for Service	0	0	0	0	0	N/A
Miscellaneous Revenue	10,042	0	10,000	81,000	81,000	N/A
Other Financing Sources	212,000	3,627,837	4,875,391	3,289,994	(337,843)	-9.31%
<b>Total Revenue</b>	<b>\$1,441,572</b>	<b>\$4,457,051</b>	<b>\$5,749,391</b>	<b>\$4,181,441</b>	<b>(\$275,610)</b>	<b>-6.18%</b>
<b>Expenditures</b>						
Personnel Services	0	0	0	0	0	N/A
Contractual Services	0	0	0	0	0	N/A
Supplies & Expenses	0	0	0	0	0	N/A
Building Materials	0	0	0	0	0	N/A
Fixed Charges	0	0	0	0	0	N/A
Debt Service	0	0	0	0	0	N/A
Grants, Contributions, Indemnities	0	0	0	0	0	N/A
Capital Projects	4,119,455	4,457,051	5,749,391	4,181,441	(275,610)	-6.18%
Cost Allocations	0	0	0	0	0	N/A
Transfers to Other Funds	0	0	0	0	0	N/A
Future Operations Designations	0	0	0	0	0	N/A
<b>Total Expenditures</b>	<b>\$4,119,455</b>	<b>\$4,457,051</b>	<b>\$5,749,391</b>	<b>\$4,181,441</b>	<b>(\$275,610)</b>	<b>-6.18%</b>
<b>County Allocation</b>	<b>\$2,677,883</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>N/A</b>
<b>Addition to (Use of ) Fund Balance</b>	<b>(\$2,677,883)</b>					

## **CAPITAL PROJECTS**

### **FINANCIAL SUMMARY HIGHLIGHTS:**

An additional \$75,447 of capital projects is funded with tax levy funds in the 2017 budget. The capital budget also includes various grants for specific eligible projects allowing for the projects to be completed.

A summary of the projects included in the 2017 budget by classification is included below and is followed by a listing of projects.

### **General Government**

The 2017 capital budget includes the early stage of a Courthouse remodel project. Regardless of the Government Facility project, the County can move forward with a building wide plumbing inspection, under building ramp replacement, and building tuck-point and caulk.

The 2017 budget also includes improvements to other County facilities including a caulk and seal project for the Annex building and additional funds for an existing project to improve the tunnel at the Gilfry building. A carpet replacement project is also planned for the Lincoln Center which is a City-owned facility. The expansion of the County's security system for building and asset safeguarding is also included in the 2017 capital budget.

The 2016 budget also includes funding for various information technology enhancements, such as security and compliance monitoring software, video conference equipment replacement, and the expansion of the County's wireless network at the health care center location.

### **Public Safety**

There are no projects currently funded in this classification.

### **Public Works**

The 2017 capital budget for highways continues with remaining funding from existing capital projects to help find balance between necessary

highway construction projects and the ongoing necessary maintenance for roads. The capital plan includes the continuation of a bridge replacement, CTH J (USH 10 – STH 66) construction.

Highway Facilities Planning is a joint request made by the Highway Department, Sheriff's Office, Emergency Management, I.T. Department, and District Attorney's Office. The project will address needed additions or remodeling of the existing Highway Department building and grounds to address multiple issues, including the need for a disaster recovery center, alternate Emergency Operations Center (EOC), and training center, a secured covered evidence impound and additional highway equipment storage. This project is continued and expanded for 2017.

The 2017 capital budget also includes a highway facility roof replacement.

### **Health & Human Services**

The 2017 capital budget includes a lighting project for the Health Care Center facility to improve resident room lighting for both safety and resident care provision by adding additional circuits and panel box to each wing which will allow for additional outlets in each resident room

### **Culture, Recreation, & Education**

The 2017 capital budget includes a trail segment resurfacing project for the Tomorrow River Trail. This project will start in 2017 and be completed in 2018 and will be offset with a state grant to assist with the trail maintenance costs.

The 2017 budget also includes the replacement of an outdoor wood boiler which heats the buildings at Jordan Park.

### **Conservation & Development**

There are no projects currently funded in this classification.

## 2017 PROJECT LISTING

	<b>Project Phase</b>	<b>2017 Expenditure Project Budget</b>	<b>Grants &amp; Other Revenue</b>	<b>Fund Balance Applied</b>	<b>Anticipated Debt Proceeds</b>	<b>County Levy Funds Needed</b>
<b><u>General Government</u></b>						
Courthouse Remodel Project	Design	300,000	81,000	74,994	-	144,006
Annex Building Caulk and Seal	Construction	55,000	-	-	-	55,000
Lincoln Center Carpet Replacement	Construction	50,000	-	-	-	50,000
Gilfry Tunnel & Stairs Improvements	Construction	23,000	-	-	-	23,000
Camera System Expansion	Construction	25,000	-	-	-	25,000
Video Conference Equipment	Construction	89,381	-	-	-	89,381
Wireless Network - HCC	Construction	42,850	-	-	-	42,850
Security & Compliance Software	Construction	34,000	-	-	-	34,000
<i>General Government Total</i>		<u>619,231</u>	<u>81,000</u>	<u>74,994</u>	<u>-</u>	<u>463,237</u>
<b><u>Public Works</u></b>						
CTH G Bridge Replacement	Design	940,800	752,640	-	-	188,160
CTH J (USH 10 - STH 66)	Construction	2,800,000	-	-	2,800,000	-
Highway Facilities Planning	Design	90,000	-	90,000	-	-
Highway Roof Replacement	Construction	325,000	-	325,000	-	-
<i>Public Works Total</i>		<u>4,155,800</u>	<u>752,640</u>	<u>415,000</u>	<u>2,800,000</u>	<u>188,160</u>
<b><u>Health &amp; Human Services</u></b>						
Health Care Center Lighting Project	Construction	39,050	-	-	-	39,050
<i>Health &amp; Human Services Total</i>		<u>39,050</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>39,050</u>
<b><u>Culture, Recreation, &amp; Education</u></b>						
Tomorrow River Trail Segment Resurfacing	Construction	70,000	35,000	-	-	35,000
Outdoor Wood Boiler (Jordan Park)	Construction	50,000	-	-	-	50,000
<i>Culture, Recreation, &amp; Education Total</i>		<u>120,000</u>	<u>35,000</u>	<u>-</u>	<u>-</u>	<u>85,000</u>
<b>Total 2017 Capital Projects</b>		<u><u>4,934,081</u></u>	<u><u>868,640</u></u>	<u><u>489,994</u></u>	<u><u>2,800,000</u></u>	<u><u>775,447</u></u>

CAPITAL IMPROVEMENT PLAN 2017 - 2022

#	Project Title	Project No.	Budget Action	Department	Year	Phase	Appropriation						TOTAL	
							Prior to 2017	2017	2018	2019	2020	2021		2022
1	Gilfray Tunnel & Stairs Improvements	20-12-04	Update Scope, \$	Facilities	2012	Construction	40,000.00	23,000.00						63,000.00
2	Renewable Energy Project Analysis	20-15-04	Delay	Facilities	2015	Design	40,000.00		500,000.00					540,000.00
3	Camera System Expansion	20-16-05	As Planned	Facilities	2016	Equipment		25,000.00						25,000.00
4	Library Air Handling System Repairs (Phase 2)	20-16-06	As Planned	Facilities	2016	Construction	8,580.00							8,580.00
5	Library Boiler Replacement (Phase 3)	20-16-06	As Planned	Facilities	2016	Construction	74,800.00							74,800.00
6	Library Chiller Replacement (Phase 2)	20-16-06	As Planned	Facilities	2016	Construction	105,600.00							105,600.00
7	Library Main Street Sidewalk (Phase 5)	20-16-06	As Planned	Facilities	2016	Construction	4,400.00							4,400.00
8	Library Temperature Control Repl. (Phase 1)	20-16-06	As Planned	Facilities	2016	Construction	132,000.00							132,000.00
9	Library Lighting Replacement (Phase 1)	20-16-06	As Planned	Facilities	2016	Construction	36,300.00							36,300.00
10	Library Masonry and Concrete Work (Phase 5)	20-16-06	As Planned	Facilities	2016	Construction	27,610.00							27,610.00
11	Library Roof Repairs (Phase 2)	20-16-06	As Planned	Facilities	2016	Construction	138,490.00							138,490.00
12	Library Window Replacement (Phase 4)	20-16-06	As Planned	Facilities	2016	Construction	60,500.00							60,500.00
13	Government Facility Building	30-14-03	Update Scope, \$	Facilities	2014	Concept	125,000.00		5,200,000.00	5,100,000.00	22,700,000.00	22,700,000.00	23,800,000.00	79,625,000.00
14	HVAC - Health Care Center	20-11-03	Delete	Facilities	2012	Design								-
15	Courthouse Remodel Project	20-17-01	New	Facilities	2017	Design		300,000.00	1,000,000.00	1,000,000.00	3,000,000.00	3,000,000.00		8,300,000.00
16	Annex Building Caulk and Seal	20-17-02	New	Facilities	2017	Construction		55,000.00						55,000.00
17	Lincoln Center Carpet Replacement	20-17-03	New	Facilities	2017	Construction		50,000.00						50,000.00
18	Ruth Gilfray Carpet Replacement	20-19-01	New	Facilities	2017	Construction				70,000.00				70,000.00
19	New Portage County Health Care Center (PCHCC)	54-14-02	Delete	Health Care Center	2014	Concept								-
20	Health Care Center Project	54-17-01	New	Health Care Center	2017	Concept			10,000,000.00					10,000,000.00
21	Health Care Center Lighting Project	54-17-02	New	Health Care Center	2017	Construction		39,050.00						39,050.00
22	CTH I (CTH Z - Collins Park Rd)	40-15-01	Update	Highway	2015	Design	228,260.00		1,200,000.00	700,000.00				2,128,260.00
23	CTH J (USH 10 - STH 66)	40-15-02	Update Scope	Highway	2015	Design/ROW	473,074.00	2,800,000.00						3,273,074.00
24	CTH EE (STH 54 - CTH GG)	40-15-03	As Planned	Highway	2015	Construction	1,100,000.00							1,100,000.00
25	CTH G Bridge Replacement	40-15-04	As Planned	Highway	2015	Design	134,400.00	940,800.00						1,075,200.00
26	CTH A Bridge Replacement	40-15-05	Update	Highway	2015	Design	73,500.00		464,000.00					537,500.00
27	CTH S Bridge Replacement	40-15-06	As Planned	Highway	2015	Design	215,000.00							215,000.00
28	Wetland Mitigation Bank	40-15-07	As Planned	Highway	2015	Land	40,000.00				180,000.00	280,000.00		500,000.00
29	WI 54 - 64th Street - CTH U/80th Street	40-16-01	Delay	Highway	2016	Construction							750,000.00	750,000.00
30	CTH R (Black Oak - Porter)	40-17-01	Update \$, Delay	Highway	2017	Design	266,727.00		300,000.00	3,000,000.00	2,840,000.00			6,406,727.00
31	CTH G (CTH M - CTH P)	40-19-01	Update Scope, \$	Highway	2019	Construction				90,000.00	1,785,325.00			1,875,325.00
32	CTH T (CTH MM - CTH A)	40-19-02	Update Scope	Highway	2019	Construction						100,000.00	2,140,000.00	2,240,000.00
33	Highway Facilities Planning	30-15-02	Update Scope	Highway	2015	Design	25,000.00	90,000.00	300,000.00	235,000.00				650,000.00
34	Highway Roof Replacement	40-17-02	New	Highway	2017	Construction		325,000.00						325,000.00
35	ERP System Assessment & Planning	11-13-03	As Planned	Information Tech	2013	Implementation	1,800,000.00							1,800,000.00
36	ERP Phase II Applications	11-16-01	Delay	Information Tech	2016	Design	275,000.00							275,000.00
37	Video Conference Equipment	11-17-01	New	Information Tech	2017	Equipment		89,381.00						89,381.00
38	Wireless Network - Health Care Center	11-17-02	New	Information Tech	2017	Equipment		42,850.00						42,850.00
39	Security & Compliance Monitoring Software	11-17-03	New	Information Tech	2017	Software		34,000.00						34,000.00
40	Standing Rocks Development, Phase I & II	61-06-02	Update Scope, \$	Parks	2006	Construction	662,000.00		500,000.00					1,162,000.00
41	Shooting Range Improvements	61-14-02	As Planned	Parks	2014	Construction	27,000.00							27,000.00
43	Tomorrow River Trail Segment Resurfacing	61-16-01	Delay	Parks	2016	Construction		70,000.00	70,000.00					140,000.00
44	Collins Park Road - Paving	61-18-01	As Planned	Parks	2018	Construction			125,000.00					125,000.00
45	Pit Toilets Replacements (Jordan Campground and DuBay Picn	61-19-01	As Planned	Parks	2019	Construction				75,000.00				75,000.00
46	Chip Sealing Park Roads	61-19-02	As Planned	Parks	2019	Construction				100,000.00				100,000.00
47	Lake Emily Park Campground Expansion	61-20-01	As Planned	Parks	2020	Land Improvements					150,000.00			150,000.00
48	Pit Toilets Replacements (Lake Emily East Lodge/Sunset)	61-20-02	As Planned	Parks	2020	Construction					80,000.00			80,000.00
49	Tomorrow River Trail and Bridge	61-98-01	Delay	Parks	1998	Construction	478,000.00							478,000.00
50	Replace Outdoor Wood Boiler (Jordan Park)	61-17-01	New	Parks	2017	Construction		50,000.00						50,000.00
51	Pit Toilets Replacement (South Jordan/Emily)	61-22-01	New	Parks	2022	Construction							85,000.00	85,000.00
52	Elevation Data Improvement (LiDAR)	72-20-01	Update \$, Scope	Planning and Zoning	2020	Implementation	236,325.00							236,325.00
53	2020 Aerial Photography	72-20-02	As Planned	Planning and Zoning	2020	Implementation				80,000.00				80,000.00
54	Self-check Units, Remodeling & RFID	60-16-01	Delay	Public Library	2016	Design, Equipment			40,000.00	215,563.00				255,563.00
55	Land Records System	22-12-01	As Planned	Register of Deeds	2012	Implementation	216,423.00							216,423.00
56	Radio System Enhancement - Simulcast	30-14-01	As Planned	Sheriff's Office	2014	Construction	7,410,000.00							7,410,000.00
57	Radio Tower Construction	30-16-01	As Planned	Sheriff's Office	2016	Construction	2,805,000.00							2,805,000.00
59	MRF Roof Replacement	42-17-01	Update, Delay	Solid Waste	2017	Construction		55,000.00	55,000.00					110,000.00
<b>Gross Expenditures</b>							<b>17,258,989.00</b>	<b>4,989,081.00</b>	<b>19,754,000.00</b>	<b>10,585,563.00</b>	<b>30,815,325.00</b>	<b>26,080,000.00</b>	<b>26,775,000.00</b>	<b>136,257,958.00</b>

CAPITAL IMPROVEMENT PLAN 2017 - 2022

#	Project Title	Project No.	Budget Action	Department	Year	Phase	Appropriation Prior to 2017	2017	2018	2019	2020	2021	2022	TOTAL
<b>Less Revenue Received</b>														
15	Courthouse Remodel Project	20-17-01	New	Facilities	2017	Design		(81,000.00)	(270,000.00)	(270,000.00)	(810,000.00)	(810,000.00)		(2,241,000.00)
24	CTH EE (STH 54 - CTH GG)	40-15-03	As Planned	Highway	2015	Construction	(236,676.00)							(236,676.00)
25	CTH G Bridge Replacement	40-15-04	Update	Highway	2015	Design	(107,520.00)	(752,640.00)						(860,160.00)
26	CTH A Bridge Replacement	40-15-05	Update	Highway	2015	Design	(58,800.00)		(371,200.00)					(430,000.00)
29	WI 54 - 64th Street - CTH U/80th Street	40-16-01	Delay	Highway	2016	Construction							(625,000.00)	(625,000.00)
40	Standing Rocks Development	61-06-02	Update Scope, \$	Parks	2006	Construction	(125,000.00)		(300,000.00)					(425,000.00)
41	Shooting Range Improvements	61-14-02	Update \$, Delay	Parks	2014	Construction	(27,000.00)							(27,000.00)
43	Tomorrow River Trail Segment Resurfacing	61-16-01	Delay	Parks	2016	Construction		(35,000.00)	(35,000.00)					(70,000.00)
49	Tomorrow River Trail and Bridge	61-98-01	Delay, Update \$	Parks	1998	Construction	(239,000.00)							(239,000.00)
52	Elevation Data Improvement (LiDAR)	72-20-01	As Planned	Planning and Zoning	2020	Implementation	(217,000.00)							(217,000.00)
59	MRF Roof Replacement	42-17-01	Update, Delay	Solid Waste	2017	Construction		(55,000.00)	(55,000.00)					(110,000.00)
<b>Gross Revenues</b>							<b>(1,010,996.00)</b>	<b>(923,640.00)</b>	<b>(1,031,200.00)</b>	<b>(270,000.00)</b>	<b>(810,000.00)</b>	<b>(810,000.00)</b>	<b>(625,000.00)</b>	<b>(5,480,836.00)</b>
<b>Net County Cost</b>							<b>16,247,993.00</b>	<b>4,065,441.00</b>	<b>18,722,800.00</b>	<b>10,315,563.00</b>	<b>30,005,325.00</b>	<b>25,270,000.00</b>	<b>26,150,000.00</b>	<b>130,777,122.00</b>
<b>Potential Funding Source Estimates</b>														
								775,447.00	900,000.00	1,000,000.00	1,100,000.00	1,200,000.00	1,300,000.00	6,275,447.00
								465,441.00	4,243,409.00					4,708,850.00
								2,824,553.00	13,579,391.00	9,315,563.00	28,905,325.00	24,070,000.00	24,850,000.00	103,544,832.00
								4,065,441.00	18,722,800.00	10,315,563.00	30,005,325.00	25,270,000.00	26,150,000.00	114,529,129.00
<b>Projects on Hold</b>														
60	Lincoln Center Parking	52-14-01	On Hold	Aging & Dibly Rsrce Cntr	2014	Concept								
61	Removal of Asbestos Flooring	54-15-01	On Hold	Health Care Center	2015	Construction		80,000.00						80,000.00
<b>Projects Not Funded</b>														
	Front Whiting Avenue Entrance/Overhang			Health Care Center				43,700.00						43,700.00
	Law Enforcement Center Improvements			Sheriff's Office				50,000.00	200,000.00	25,000,000.00				25,250,000.00
42	Town of Eau Pleine Land Acquisition	61-16-02	Delay	Parks	2016	Land Purchase			240,000.00					240,000.00
58	Firearms Program Upgrades & Replacements	30-17-01	New	Sheriff's Office	2016	Implementation		37,900.00	23,200.00	34,220.00				95,320.00